



Collection #: ARC 101
Name: The Kenneth M. Lynch Presidential Records
Dates: 1913-1983
Size: 21 cubic feet
Processed: EBF 2011
Restrictions: None
Citation: The Kenneth M. Lynch Presidential Records, ARC 101, Waring Historical Library, Medical University of South Carolina, Charleston, SC

BIOGRAPHICAL NOTE: Kenneth Merrill Lynch was born November 27, 1887 in Hamilton County, Texas. He attended the University of Texas where he earned his M.D. in 1910. He then moved to Philadelphia to attend graduate school and become a resident pathologist at Philadelphia General Hospital from 1910-1911. Lynch also earned honorary degrees from the University of South Carolina, Clemson University, and the College of Charleston.

Post Philadelphia General, Lynch became an instructor in pathology at the University of Pennsylvania from 1911-1913; during that time he was also an assistant pathologist at Philadelphia General Hospital and the University of Pennsylvania Hospital. In 1913, Lynch moved to Charleston, South Carolina to become a professor of pathology at the Medical College of South Carolina from 1913-1921 and 1926-1960; only taking a break to have a private practice in Dallas, Texas. In 1918, contributing to the war effort, Lynch was a captain in the Medical Corps of the United States Army. After his return to the Medical College, Lynch was named vice-dean in 1935 and held that position until 1943 when he was named dean. In 1949 Lynch added the title of president of the Medical College of South Carolina to the title of dean until 1960 when he was named chancellor. During his years, after his return to Charleston, Lynch was a consulting pathologist for the hospitals of the area from 1926-1960.

Throughout his lifetime Lynch accumulated a lengthy list of accomplishments. Lynch served as the secretary of the Medical Education Section of the Southern Medical Association in 1920 and from 1928-1931; a councilor of the Southern Medical Association from 1935-1940; the vice president of the American Medical Association

from 1935-1936; the President of the American Society of Tropical Medicine 1930-1931; the president of the American Society of Clinical Pathologists from 1930-1931; the president of the South Carolina Medical Association from 1930-1931. Lynch was awarded the Gold Medal from the American Medical Association in 1921, the Research Medal from the Southern Medical Association in 1921, the First Award from the Southern Medical Association in 1920, the Distinguished Service Award of the Southern Medical Association in 1957, the Distinguished Service Citation and Medal for Distinguished Service to Medicine from the University of Texas in 1967. Lynch also received the honor of being named American editor of *Green's Manual of Pathology*, published in England and the United States, and was an editor for the *American Journal of Tropical Medicine*, *American Journal of Clinical Pathology*, and *Journal of Digestive Diseases and Nutrition*. Lynch was also awarded the Sesquicentennial Distinguished Faculty Award a short time before his death in 1974.

Lynch was actively conducting research until his retirement and published over one hundred and twenty papers and wrote or co-authored six books. In Lynch's own opinion, his research breaks down into three major accomplishments: his being 'credited with the first in vitro culturing of a parasite flagellate, *Trichomonas hominis*,' his acknowledgement of the increase of *Granuloma Inguinale* cases in the United States and the helping to control that disease, and his being on the forefront of industrial dust diseases research; particularly asbestos. Researchers interested in his scientific research should also consult MSS 982, the Kenneth M. Lynch Papers.

In 1944, Lynch, now with the title of president of the Medical College of South Carolina, devised a plan to expand the college to incorporate the ideas of medical education, research, and community medical service. This expansion not only expanded the grounds of the campus, but also incorporated an increase in faculty for the medical, pharmacy, and nursing education departments to accommodate the increase in student enrollment; dormitories to house those students were also built. The plan also established a dentistry department and graduate school program; enacted in 1953. Lynch also pushed for a reform in the education of those working with medical technology. Lynch died at his home in Summerville the morning of November 29th, 1974 only two days after his eighty-seventh birthday.

RELATED COLLECTION: MSS 982, Kenneth M. Lynch Papers

SCOPE AND CONTENT NOTE: The Kenneth M. Lynch Presidential Records, 1913-1983, 21 cubic feet, document Dr. Lynch's activities as dean of the College of Medicine (1943-1949), president of the Medical College of South Carolina (MCSC) (1950-1960), and chancellor (1960-1974). Records pertain to the administration of the Medical College and Medical College Hospital. The collection has been arranged into four sub-groups: (1) Dean, College of Medicine Records, (2) Presidential Records, (3) Chancellor Records, and (4) Expansion Program. [n.b. Sub-group divisions are not absolute. Researchers need to be aware that dates and subjects overlap between sub-groups. Please see box list for cross-references]. Each sub-group is further arranged by series and then by sub-series.

The **DEAN SUB-GROUP**, 1935-1950, 0.5 cubic feet, contains documents concerning Lynch's tenure as dean of the College of Medicine. Record types include correspondence, memoranda, telegrams, policies and procedures, presentations, announcements, publications, reports, minutes, surveys, notes, and newspaper clippings. Topics include the collaborative relationship between the Medical College and Roper Hospital, the Medical College incorporation of Roper's Out-Patient Clinic, the use of private patients in student teaching, faculty teaching schedules, and the establishment of memorial funds. The sub-group also contains materials concerning the education of veterans post-World War II, and correspondence with Herman B. Baruch regarding Baruch Auditorium. Folders are arranged alphabetically by subject and then folder title.

The **PRESIDENT SUB-GROUP**, 1930-1964, 8.5 cubic feet, pertains to Lynch's tenure as president of the Medical College of South Carolina, however it also contains materials from Lynch's early position as professor of pathology, dean of the College of Medicine, as well as some records from his chancellorship. The records consist of correspondence, memoranda, telegrams, reports, newspaper clippings, minutes and agendas, photographs, biographies, budgets, rules and regulations, manuals, personnel files, and notes documenting the administration of the Medical College and the Medical College Hospital. The sub-group is arranged into series and then alphabetically by sub-series.

The **Administrative Correspondence Series**, 1943-1960, 3 file folders, contains Lynch's incoming and outgoing correspondence with MCSC faculty and staff, South Carolina state legislators, and State Board of Health staff. In addition, the series contains Lynch's correspondence with the University of South Carolina's coaching staff regarding physical exams. Topics include the establishment of a bookstore, annual reviews, the establishment of a dental school, salaries, funding and expenses, course and program development, as well as speaking invitations. The series is arranged chronologically.

The **Administrative Files Series**, 1913-1965, 8 cubic feet, contains records documenting the general oversight and administration of the MCSC, its colleges, and the Medical College Hospital. The files include materials documenting personnel issues, financial resources, and Lynch's involvement in professional organizations and Charleston-area hospitals. The series is arranged alphabetically into twenty-one sub-series.

The **Academic Affairs Sub-Series**, 1944-1959, 2 file folders, contains correspondence and memoranda concerning curriculum planning and postgraduate courses. The sub-series is arranged alphabetically.

The **Academic Departments Sub-Series**, 1933-1960, 0.5 cubic feet, contains files on the activities of the various departments of MCSC and the Medical College Hospital. These files include correspondence and memoranda on faculty appointments, requests for equipment, grant information, policies and procedures, department statistics, and productivity reports. The sub-series is arranged alphabetically.

The **Accreditation Sub-Series**, 1949-1957, 4 file folders, concerning MCSC's accreditation, including surveys of programs and inspections. Record types include correspondence, memoranda, and reports. The sub-series is arranged alphabetically.

The **Alumni Sub-Series**, 1931-1960, 0.25 cubic feet, contains correspondence, memoranda, newsletters, lists, and reports concerning MCSC alumni. Topics include fundraising for the Alumni House/Dormitory, interactions with national alumni organizations, and alumni activities. The sub-series is arranged alphabetically.

The **Board of Trustees Sub-Series**, 1944-1960, <0.25 cubic feet, contains meeting agendas, minutes, and supplementary materials such as correspondence, memoranda, and reports used in preparation for board meetings. The sub-series is arranged alphabetically.

The **Cancer Clinic Sub-Series**, 1946-1960, <0.25 cubic feet, concerns the establishment of a cancer clinic at MCSC. Record types include correspondence, memoranda, meeting minutes and agendas, and financial reports. The sub-series also concerns personnel appointments including director of the Cancer Clinic, and Lynch's interactions with state legislatures to garner support for the clinic. The sub-series is arranged alphabetically.

The **Clinics, MCSC Sub-Series**, 1947-1961, 4 folders, concerns the clinical organization and reorganization of the MCSC Heart Clinic, the Maternal Welfare Clinic, and the Mental Hygiene Clinic. Topics pertain to the establishment, funding, and administration of the clinics. Record types include correspondence, memoranda, reports, and newspaper clippings. The Sub-series is arranged alphabetically.

The **Colleges Sub-Series**, 1918-1965, 0.25 cubic feet, concerns the administration and activities of the School of Medicine, the School of Nursing, the School of Pharmacy, and the establishment of the graduate school and the dental school. Record types include correspondence, memoranda, surveys, reports, legislation, notes, and newspaper clippings. The sub-series is arranged alphabetically.

The **Committees Sub-Series**, 1943-1961, <0.25 cubic feet, documents the activities of various MCSC and Medical College Hospital committees. Topics include committee membership, curriculum development, particularly the U.S. Department of Defense's Medical Education on National Defense (MEND) Program, animals in research, and program funding. Record types include minutes and agendas, correspondence, memoranda, annual reports, and publications. The sub-series is arranged alphabetically.

The **Education Sub-Series**, 1944-1953, <0.25 cubic feet, concerns the state legislature's study on consolidating higher education programs, the establishment of the Council of Higher Education, MCSC's implementation of the Graduate Record Exam (GRE), as well as the medical education of African-Americans. Record types include

correspondence, memoranda, reports, bills, publications, and surveys. The sub-series is arranged alphabetically.

The **Facilities & Physical Plant Sub-Series**, 1951-1957, 2 folders, concerns the MCSC's agreement with the College of Charleston on the use of, and access to, the Fort Johnson property, and maintenance and renovations of Baruch Auditorium. Record types include plats, deeds, correspondence, memoranda, and renovation/restoration estimates for Baruch Auditorium. The sub-series is arranged alphabetically. For additional materials on the growth of MCSC, see the Expansion Program Sub-Group [below].

The **Finance Sub-Series**, 1943-1960, 0.25 cubic feet documents the financial management of MCSC, its departments and staff. Included is information collected regarding salaries and budgets for other medical schools, as well as state appropriations to MCSC. Record types include audit reports, correspondence, memoranda, financial statements concerning departmental budgets and income from professional fees, minutes, and budget reports. The sub-series is arranged alphabetically.

The **Government Sub-Series**, 1913-1960, 0.25 cubic feet, documents Lynch's interactions with state and federal legislators concerning the administration of the MCSC and Medical College Hospital. Topics include state appropriations and MCSC budgets, the implementation of Medicare and state health programs, the admission of indigent patients, and employee benefits. In addition, the sub-series contains Lynch's correspondence with governors regarding MCSC programs and activities, and requests for information. Record types include correspondence, memoranda, reports, surveys, statistics, and typescript copies of MCSC charters. The sub-series is arranged alphabetically.

The **Hospital Administration Sub-Series**, 1958-1960, <0.25 cubic feet, pertains to the administration and management of the Medical College Hospital and its departments. Specific topics addressed include the cost of caring for Charleston County sponsored patients, disposition of the House Staff Loan Fund, and the establishment of a public relations office. In addition, the sub-series contains internal and external requests for information about the hospital, as well as materials documenting the agreement between MCSC, the Medical Society of South Carolina and the Charleston County Council regarding the administration of and responsibility for a community hospital. Record types include correspondence, memoranda, budget reports, and proposals and agreements. The sub-series is arranged alphabetically.

The **Miscellaneous Sub-Series**, 1944-1960, <0.25 cubic feet, consists of correspondence, memoranda, policies and procedures, invoices, speeches, schedules, newspaper articles and clippings, and personnel files pertaining to a variety of subjects. Of note is Lynch's correspondence with Margot Freudenberg regarding the Physical Therapy Act and the role of physical therapy in health care, and Lynch's reference file on segregation and integration. Topics include faculty private practices, the service of

physicians in the armed forces, the education of veterans, and the establishment of memorials. The sub-series is arranged alphabetically.

The **Personnel Sub-Series**, 1930-1962, 0.50 cubic feet, consists of Lynch's personnel files on faculty and staff. Topics concern faculty issues such as salaries, endowed professorships, consultation and reference practices, and appointments. In addition, the sub-series includes minutes and agendas from faculty meetings and files for some individual faculty members. Record types include correspondence, memoranda, policies and procedures, notes, and financial information. The sub-series is arranged alphabetically.

The **Professional Groups Sub-Series**, 1935-1961, 0.5 cubic feet, contains files on Lynch's involvement with national and state professional organizations such as the American Medical Association and the Association of American Medical Colleges. Much of the information consists of requests for information, as well as statistics collected about the Medical College for use in professional surveys and accreditation applications. Record types include correspondence, memoranda, surveys, reports, membership applications, and negatives. The series is arranged alphabetically by organization name and then folder title. See also the Accreditation Sub-Series [above].

The **Publications Sub-Series**, circa 1940-1960, 2 cubic feet, consists of newspapers clippings collected by Lynch. The clippings concern the Medical College of South Carolina, the Medical College Hospital, its departments, programs, and research, as well as construction projects and development. The sub-series is unprocessed.

The **Reports Sub-Series**, 1948-1958, <0.25 cubic feet, consists of Lynch's reference copies of college and departmental annual reports. Record types include reports, correspondence, memoranda, and distribution lists. The sub-series is arranged alphabetically and then chronologically.

The **Research Sub-Series**, 1946-1959, 1 cubic foot, pertains to the administration and management of federally and organizationally-funded (i.e., American Cancer Society) research projects, teaching projects, research fellowships, and grant-funded programs. Files contain grant applications, funding information, progress reports to funding agencies, status reports to Lynch from Medical College departments conducting research, correspondence, memoranda, telegrams, press releases, reprints. In addition, the files document Lynch's own cancer research. For additional records pertaining to Lynch's personal research, see also MSS 982. The sub-series is arranged alphabetically.

The **Student Affairs Sub-Series**, 1942-1960, 0.25 cubic feet, concerns scholarship opportunities, admissions requirements, extracurricular activities, and programs for students. Record types include correspondence, memoranda, telegrams, and student surveys of courses. The sub-series is arranged alphabetically.

The **Resource Files Series**, 1944-1958, 0.5 cubic feet, contains records used by Lynch for reference in the administration of the Medical College, the Medical College Hospital, and its contractual relationships with other area hospitals, including Roper Hospital, Baker Hospital, Pinehaven, and McClennan-Banks Hospital. These reference materials include agreements and contracts, planning and development files, reports prepared for Lynch, and materials the exploration of the establishment of a Community Hospital. Record types include correspondence, memoranda, and reports. The sub-series is arranged alphabetically.

The **CHANCELLOR SUB-GROUP**, 1931-1978, 3 cubic feet, contains documents collected and produced by Lynch during tenure as chancellor of the Medical College of South Carolina but also contains materials from his time as a professor of pathology, dean of the College of Medicine, and president. The records were used by Lynch for reference purposes and kept him abreast of Medical College activities. Record types include correspondence, memoranda, telegrams, reports, surveys, pamphlets, policies and procedures, minutes and agendas, reprints, and newspaper clippings. The materials document Lynch's advisory role to his successors as president and to the Board of Trustees, as well as his general continued involvement with Medical College concerns. The sub-group also documents Lynch's involvement with professional medical associations, state health committees, and Charleston-area hospitals. Topics concern the administration and management of the Medical College and the Medical College Hospital. The sub-group is arranged into sixteen series and then alphabetically into sub-series.

The **Board of Trustees Series**, 1954-1973, 0.25 cubic feet, contains meeting agendas, minutes, and supplementary materials such as correspondence, memoranda, newspaper clippings, charters and bylaws, and reports received by Lynch. The series includes Lynch's correspondence with board members regarding his opinions about administrative and managerial issues concerning the Medical College, as well as Lynch's retirement and his responsibilities as chancellor. The series is arranged alphabetically.

The **Colleges Series**, 1960-1971, <0.25 cubic feet, contains correspondence and memoranda between Lynch and the deans of the Colleges of Medicine and Nursing, as well as files on the development of the School of Graduate Studies. Additional record types include annual reports, newsletters, newspaper clippings, and notes kept by Lynch for reference purposes. Topics concern the establishment of memorials, the conferring of honorary degrees, faculty appointments, the hiring of deans, and general administrative concerns. The series is arranged alphabetically.

The **Committees Series**, 1960-1971, <0.25 cubic feet, consists of meeting agendas, minutes, and supplementary materials received by Lynch from the Hospital Staff Executive Committee. The series also contains correspondence, memoranda, and newspaper clippings. Committee meetings concerned issues such as parking, staffing, and hospital admissions. The series is arranged chronologically.

The **Correspondence Series**, 1931-1972, <0.25 cubic feet, consists of Lynch's internal and external correspondence with state officials, the leaders of other state colleges and universities, and Charleston-area hospital administrators. Topics include administrative issues at other hospitals, including the Veterans Administration, and the Medical College's teaching contract with the Veterans Administration. Correspondence also concerns the purchase of Riverside Geriatric and Convalescence Center by the Medical College, discrimination issues, and the Baruch family's continued support of the institution. The series is arranged alphabetically.

The **Departments Series**, 1919-1974, <0.25 cubic feet, documents the activities and programs of Medical College departments. Specifically, files pertain to departmental research programs, staffing and faculty issues, professional fees, as well as the establishment of the Storm Eye Institute. Record types include correspondence, memoranda, reports, manuscripts, minutes, statistics, notes, and newspaper clippings maintained by Lynch in his reference files. The series is arranged alphabetically.

The **Education Series**, 1952-1972, <0.25 cubic feet, consists of correspondence, memoranda, newsletters, newspaper clippings, articles, reprints, press releases, and reports on educational concerns at the Medical College and the state of South Carolina. Specific topics include a second medical school at the University of South Carolina, the establishment of the South Carolina Council of Higher Education, and the consortium of Charleston-area hospitals and colleges. The series is arranged alphabetically.

The **Finance Series**, 1959-1963, 3 folders, pertains to the fiscal operation of the Medical College Hospital, including state appropriations, professional fees, income, expenditures, and departmental budgets. Record types include correspondence, memoranda, reports, and newspaper clippings. The series is arranged alphabetically.

The **Government Series**, 1943-1970, 0.25 cubic feet, is organized into two sub-series, (1) Federal and (2) State & Local. Both sub-series consist of correspondence, memoranda, annual reports, articles, legislation, announcements, press releases, and newspaper clippings regarding government healthcare related issues. Lynch's correspondence with federal, state and local governmental officials concern topics such as state health initiatives, plans and programs, employee benefits, community hospital problems, and insurance coverage plans. The series and sub-series are both arranged alphabetically.

The **History Series**, 1965-1978, <0.25 cubic feet, pertains to Lynch's research into the history of the Medical College of South Carolina. Records collected were used by Lynch to prepare for his book in honor of the Medical College's sesquicentennial celebration in 1974. Record types include correspondence, memoranda, research notes, photographs, speeches, reports, and newspaper clippings and articles about MCSC history. The series is arranged alphabetically.

The **Hospitals Series**, 1944-1972, 0.25 cubic feet, documents activities at Charleston-area hospitals, as well as the Medical College's involvement. Topics include

the construction of the Veterans Administration Hospital and the Charleston County Hospital, the expansion of Pinehaven Hospital, staffing of hospitals, admissions issues, and contract negotiations. Record types include correspondence, memoranda, telegrams, construction drawings and plans, surveys, statistics, photographs, reports, newspaper clippings, and meeting minutes. The series is arranged alphabetically.

The **Miscellaneous Series**, 1948-1983, <0.25 cubic feet, consists of correspondence, memoranda, reports, photographs, statistics, newsletters, and newspaper clippings collected by Lynch. Topics concern his retirement and his position as chancellor, bequests, and grievance procedures. The series is arranged alphabetically.

The **Personnel Series**, 1958-1973, 0.25 cubic feet, consists of Lynch's personal reference files on faculty and staff. Record types include correspondence, memoranda, contracts, reports on faculty revenue and expenses, meeting minutes and agendas, notes, statistics, and newspaper clippings regarding the Faculty Compensation Plan. This series includes Lynch's correspondence with Medical College administration about the plan. The series is arranged alphabetically.

The **Professional Groups Series**, 1935-1973, 0.25 cubic feet, documents Lynch's involvement in and interactions with state and national medical societies, including the American Medical Association, the American Association of Medical Colleges, and the South Carolina Medical Association. Topics include surveys and inspections of the Medical College conducted by the AMA and the AAMC. Record types include correspondence, memoranda, reports, newsletters, newspaper clippings, and speeches. The series is arranged alphabetically.

The **Reports Series**, 1961-1962, <0.25 cubic feet, consists of reports, and Lynch's response to reports, concerning the organization and management of the Medical College. Records types include correspondence, memoranda, and newspaper clippings. The series is arranged alphabetically.

The **Research Series**, 1959-1970, 0.25 cubic feet, contains correspondence, memoranda, progress reports, grant applications, newspaper clippings, and lists of Medical College grant-funded research projects kept by Lynch for his reference files. The series is arranged alphabetically.

The **EXPANSION PROGRAM SUB-GROUP**, 1943-1966, 8.5 cubic feet, documents the development and implementation of Lynch's expansion program for the Medical College, its facilities and programs, from inception to completion. The records detail the construction of the Medical College Hospital, the College of Nursing building, and the Alumni House/Dormitory, and the establishment of the College of Dental Medicine. Additional topics include funding of the projects, staffing, equipment for and furnishing the new facilities. The files also detail state and federal involvement participation in the program. Record types include correspondence, memoranda, telegrams, minutes and agendas, reports, policies and procedures, surveys, building plans, contracts, personnel records, financial files, newspaper clippings, and photographs. The sub-group is

arranged into thirty-three series according to Lynch's original file plan, consisting of series and sub-series, with some additional series added by the processing archivist for clarity and cohesion.

The **Accreditation Series**, 1956-1961, 1 folder, concerns accreditation of the Medical College Hospital by the Joint Commission of Accreditation of Hospitals. Additional topics include the relationship between MCH and Roper Hospital. Record types include correspondence, articles, and newspaper clippings.

The **Alumni Series**, 1951, 1 folder, consists of a typescript copy of a presentation given by Lynch on May 16, 1951, to the MCSC Alumni Association. The speech concerned the status of the expansion program.

The **Building Series**, 1944-1968, 2.75 cubic feet, concerns the construction of new buildings and laboratory spaces, including MCH, the Alumni House/Dormitory, and the Library & Administration Building. Records types include correspondence, memoranda, meeting agendas, minutes, contracts, financial reports and budgets, permits, photographs, progress reports, newspaper clippings and articles, and drawings. The series is arranged alphabetically.

The **Correspondence – Intramural Series**, 1947, 1 folder, consists of a letter to and from Lynch regarding newspaper coverage of the expansion program.

The **Correspondence – Local Series**, 1944-19155, <0.25 cubic feet, consists of incoming and outgoing correspondence concerning the implementation of the expansion program, its impact on the community, and MCSC's relationship with Roper Hospital. Additional record types include memoranda, meeting agenda and minutes, presentation, and newspaper articles. The series is arranged alphabetically.

The **Correspondence – State and Alumni Series**, 1943-1959, 0.25 cubic feet, consists of incoming and outgoing correspondence between Lynch, South Carolina state legislators and governors, and MCSC alumni. Topics include the development and implementation of the expansion program, funding, and support for or against the program. Record types include memoranda, newspaper clippings and articles, meeting minutes, legislative acts and bills, and statistics. The series is arranged alphabetically by branch of state government, and then alphabetically by correspondent.

The **Correspondence – National Series**, 1944-1954, <0.25 cubic feet, consists of Lynch's incoming and outgoing correspondence with members of the U.S. House of Representatives and U.S. Senate regarding funding of, and support for, the expansion program. Additional record types include memoranda, surveys, reports, and newspaper clippings. The series is arranged alphabetically by correspondent.

The **Dedication Series**, 1945-1955, <0.25 cubic feet, concerns the planning of dedication ceremonies for the MCH, Alumni House/Dormitory, and Clinic-Lab Building. Record types include correspondence, memoranda, invitations, programs, newspaper

articles and clippings, press releases, and photographs. The series is arranged alphabetically by building.

The **Dentistry, School of Series**, 1953-1973, 3 folders, pertains to the establishment of the School of Dentistry, including legislative support, search for deans, and admissions. Record types include correspondence, memoranda, and newspaper clippings. The series is arranged alphabetically.

The **Development Series**, 1944-1966, <0.25 cubic feet, consists of correspondence, memoranda, reports, surveys, and newspaper clippings concerning the physical and programmatic expansion of MCSC. Records pertain to the establishment of a cancer clinic, arthritis center, and training programs. The series is arranged alphabetically.

The **Finance Series**, 1943-1963, 0.75 cubic feet, concerns federal and state financing to construct the Medical College Hospital, dormitories, plant additions, and other improvements, as well as increasing class sizes. Record types include correspondence, memoranda, reports, surveys, drawings, plans, budgets, applications, meeting minutes and agendas, notes, newspaper articles and clippings, and legislative acts and bills. The series is arranged into federal and state, and then alphabetically.

The **Grounds Series**, 1954-1960, 2 folders, concerns landscaping improvements around new construction, and the addition of a swimming pool to the dormitory. Record types include correspondence, memoranda, notes, plans, and budgets. The series is arranged alphabetically.

The **Housing Series**, 1956-1960, 3 folders, pertains to the construction of housing for faculty and students, as well as the Phi Chi Fraternity building. Record types include correspondence, memoranda, notes, and reports. The series is arranged alphabetically.

The **Land Series**, 1945-1966, 0.25 cubic feet, documents MCSC's purchase of property from Porter Military Academy, Pinehaven Hospital, and South Carolina Electric & Gas Company on which to build MCH, Nursing building, and the dormitories. Topics also include site clearance. Record types include correspondence, memoranda, reports, contracts, agreements, notes, budgets, and newspaper articles and clippings. The series is arranged alphabetically.

The **Lantern Slides Series**, 1954, 1974, 1 folder, contains an inventory list of lantern slides depicting construction activity on campus.

The **Legal Counsel Series**, 1955-1958, 1 folder, consists of correspondence between Lynch and attorneys at Sinkler, Gibbs, and Simons regarding payments, contracts, and legal counsel.

The **Legislation Series**, 1945-1960, <0.25 cubic feet, concerns interactions with state legislators. Topics include funding and accreditation. Record types include

correspondence, memoranda, reports, surveys, financial records, and newspaper clippings. The series is arranged alphabetically.

The **License Series**, 1955-1960, 1 folder, concerns the State Board of Health's inspection of, and licensing of, the Medical College Hospital for occupancy. Record types include correspondence and memoranda.

The **Memberships Series**, 1953, 2 folders, concerns MCSC's memberships, as well as its involvement, in the American Hospital Association and the South Carolina Hospital Association. Record types include correspondence, memoranda, and applications. The series is arranged alphabetically.

The **Nursing, School of Series**, 1949-1958, 0.25 cubic feet, concerns the planning and construction of the nursing building. Topics include construction costs, financing, insurance, furnishing and decorating, and site clearance. Record types include correspondence, memoranda, contracts, programs, meeting minutes and agendas, plans, photographs, reports, and newspaper articles and clippings. The series is arranged alphabetically.

The **Operation – Dormitory Series**, 1954-1956, <0.25 cubic feet, pertains to the administration and management of the nursing building including staffing, policies and procedures, students, and admissions. Record types include correspondence, memoranda, reports, meeting agendas and minutes, and newspaper clippings. The series is arranged chronologically and then alphabetically.

The **Operation – Hospital Series**, 1950-1965, 1.5 cubic feet, documents the management of MCH central administration, as well as other hospital laboratory and departmental services. Topics include admissions, patient care, personnel, staff policies and procedures, professional fees, safety, facilities maintenance, and financing. Record types include correspondence, memoranda, manuals, meeting minutes and agendas, statistics, reports, and newspaper articles and clippings. The series is arranged alphabetically.

The **Organization – Hospital Series**, 1945-1958, 4 folders, concerns the administrative organization and management of MCH and its clinics and departments. Record types include correspondence, memoranda, policies and procedures, manuals, and surveys. The series is arranged alphabetically.

The **Pictures Series**, circa 1954-1960, 1 cubic foot, contains photographs taken of the property that the MCH, College of Nursing Building, and Alumni House were built. The images show the properties before demolition of residences, the progress of construction projects, and the completed facilities. The series is unprocessed.

The **Plans and Organization Series**, 1944-1955, documents the planning stages of the expansion program and includes copies of the 1944 master plan, as well as its 1953 updates, and correspondence with administrators of other medical schools about their

expansion programs. Record types also include correspondence, memoranda, reports, publications, and reprints. Of significant note is the statement presented by Medical College faculty to the Board of Trustees on January 3, 1946, concerning published opposition to the expansion program. The series is arranged alphabetically.

The **Medical Center Planning Series**, 1956-1958, 1 folder, concerns planning for growth around the MCSC campus. Includes a report on preliminary growth by the Charleston County Planning Board, 1957. Other record types include minutes, agendas, memoranda, and correspondence.

The **Positions – New Medical College Hospital Series**, 1948-1957, 3 folders, consists of correspondence, memoranda, position descriptions, applications, employment contracts, CVs, and photographs. Topics concern employment opportunities at the Medical College Hospital, specifically administrative positions. The series is arranged alphabetically.

The **Publicity Series**, 1944-1960, <0.25 cubic feet, contains newspaper articles and clippings, newsletters, reports, correspondence, memoranda, reprints, as well as the MCH dedication program documenting the expansion program and the construction of the Medical College Hospital. Of special note is a special edition of the MCSSC *Bulletin*, “Special Bulletin on Expansion Program” published January 1945. The series is arranged alphabetically.

The **Public Relations Series**, 1955-1956, 2 folders, consists of correspondence, memoranda, newspaper clippings, and invitations regarding a tour of the MCH by state newspaper editors, as well as brochures from other health centers. The series is arranged alphabetically.

The **Statistics Series**, 1939-1958, 3 folders, contains reports, surveys, and charts concerning medical education in the United States. Topics include class size, enrollment, operational expenses, patient admissions, salaries, and faculty. Of special note is a copy of the report, *Medicine in South Carolina*, by Dr. A. M. Lassek. The series is arranged alphabetically.

The **Superintendent Series**, 1955-1966, 2 folders, contains correspondence and memoranda between Lynch and Glenn D. Searcy, MCH Superintendent, and Burt H. Moore, Assistant Superintendent. Topics concern administrative issues such as staffing, parking, supplies, maintenance, and hospital policies and procedures. The series is arranged chronologically.

The **Telephone Series**, 1955, 1 folder, contains telephone directories for MCH, as well as correspondence regarding updating telephone numbers.

The **Miscellaneous Materials Re Expansion Program, 1944- Series**, 1944-1963, 0.5 cubic feet, consists of miscellaneous correspondence, memoranda, telegrams, reports, surveys, reprints, newspaper clippings, publications, and statements concerning

the expansion program. Topics include MCH accreditation, MCSC responses to newspaper articles, policies and procedures, and the education of military veterans. Of special note are copies of the pamphlet, *A Survey of the Medical College Expansion Program and Its Factual Background* by Drs. Lynch, Boone, Smith, Kelley, Cain, Kredel, and Jenkins, *Public Higher Education in South Carolina – A Survey Report* by Peabody College, as well as reprints of articles about MCSC's growth published in national journals. The series is arranged alphabetically by publication type.

SUBJECT HEADINGS:

Lynch, Kenneth Merrill, |d1887-1974.

Medical College of South Carolina.

Medical College of the State of South Carolina.

Schools, Medical \$x history \$z South Carolina.

Physicians|zSouth Carolina|vpersonal narratives.

Physicians|zSouth Carolina|vbiography.

650 ^2 Hospital Administration \$x History \$z South Carolina \$y 20th century.

610 20 Medical College of South Carolina. \$b Board of Trustees.

Academic Medical Centers \$x Organization & Administration \$z South Carolina.

Medical College of South Carolina \$x History \$y 20th century.

Medical College of the State of South Carolina \$x History \$y 20th century.

Schools, Medical \$x Organization & Administration \$z South Carolina.

Universities \$x organization & administration \$z South Carolina.

Schools, Medical.

Education, Medical.

McCord, William M. (William Mellon), 1907-1996.

Pratt-Thomas, H. Rawling \$q (Harold Rawling), \$d1913-2008.

Cuttino, John T. \$q (John Tindal), \$d1912-1988.

Medical University of South Carolina (Charleston). \$b College of Medicine.

Medical University of South Carolina (Charleston). \$b College of Nursing.

Medical University of South Carolina (Charleston). \$b College of Dental Medicine.

Legislation, Medical \$z South Carolina

Education, Medical – South Carolina – 20th century

Budgets \$z South Carolina

College teachers \$x Salaries, etc. \$z South Carolina.

Fees and Charges

Salaries and Fringe Benefits

Universities and Colleges – Planning

Patient Care--history—South C

Patient Care Planning--history—South Carolina

Materials Management, Hospital—history

Medical Records--history—South Carolina

Delivery of Health Care--history—South C

Education, Medical--history—South C

Equipment and Supplies, Hospital--history

Fees, Medical—South Carolina.

Fees and Charges—South Carolina.

Financial Management, Hospital—South Carolina.
 Formularies, Hospital--history—South Carolina.
 History of Medicine, 19th Cent.—South Carolina.
 History of Medicine, 20th cent.—South Carolina.
 Hospital Administration--history—South Carolina.
 Hospital Design and Construction--history—South Carolina.
 Hospital Records--history—South Carolina.
 Hospital Units--history—South Carolina.
 Hospitals--history—South Carolina.
 Roper Hospital (Charleston, S.C.)

SUB-GROUP 1: DEAN, COLLEGE OF MEDICINE

BOX 1

- Folder 1 Admissions: MCSC Requirements, circa 1940, n.d.
- Folder 2 Army: ASTP Unit – Army Screening, 1943, 1944
- Folder 3 Correspondence: Baruch, Herman B, n.d., 1944-1947
- Folder 4 Correspondence: Baruch, Simon, 1944, 1948, 1950
- Folder 5 Correspondence: Clinical Organization (Departmental), 1936, 1946-1949
- Folder 6 Correspondence: Clinical Organization (Departments) – Well-Baby Clinic, 1948
- Folder 7 Correspondence: Colleges - Medical (non-MUSC), 1948
- Folder 8 Correspondence: Doctor Shortage in South Carolina, 1943
- Folder 9 Correspondence: Positions (or Locations) Doctors, Techs: Atomic Casualties Committee (Japan 1949), 1949
- Folder 10 Correspondence: Retirement – Retirement System (SC), 1945, 1948, 1949
- Folder 11 Correspondence: South Carolina - State Reorganization Commission, 1949
- Folder 12 Education: Massachusetts Approving Authority, 1944, 1946
- Folder 13 Education: Postgraduate Courses, Post-War Courses, 1945, 1949
- Folder 14 Education: President's Commission on Higher Education, 1947
- Folder 15 Education: Veterans Education – Telegram, 1946
- Folder 16 Faculty: Faculty Deferments, Releases – Faculty Returned from Service, 1944, 1945
- Folder 17 Faculty: Faculty Deferments, Releases – World War II, 1944, 1945
- Folder 18 Faculty: Faculty Minutes – Minutes for Special Faculty Meeting, August 5, 1948 (1935, 1948)
- Folder 19 Hospitals: Cancer Hospital (State), 1947
- Folder 20 Hospitals: Laboratory Costs (Other Hospitals), 1947
- Folder 21 Hospitals: Roper Hospital – Advisory Council (Hospital Survey), 1946-1949
- Folder 22 Hospitals: Roper Hospital – Board of Commissioners – Presentation by Dr. Lynch, 1948
- Folder 23 Hospitals: Roper Hospital – Outpatient Clinic, n.d. 1946-1948
- Folder 24 Public Health: Charleston County Board of Health, 1944-1946
- Folder 25 Scholarships – MCSC: Memorial Funds – Geddings Memorial Fund, 1948
- Folder 26 Scholarships – MCSC: Memorial Funds – Stokes Memorial Fund, 1946, 1947
- Folder 27 Teaching: Private Patient Questionnaire (Teaching Material) 1945

Folder 28 Teaching: Schedules, 1945-1946

Folder 29 Teaching: Teaching Time – Clinical Staff, 1944, 1946

SUB-GROUP 2: PRESIDENT

BOX 2

Series 1: ADMINISTRATIVE CORRESPONDENCE

Folder 1 Miscellaneous, 1943-1960

Folder 2 Miscellaneous, 1948-1960

Folder 3 Miscellaneous, 1952

Series 2: ADMINISTRATIVE FILES

Sub-Series 1: Academic Affairs

Folder 4 Curriculum: General Correspondence, 1944-1958 [with gaps]

Folder 5 Postgraduate Courses: Postgraduate Seminar

Sub-Series 2: Academic Departments

Folder 6 Anatomy 1944-1955 (1 of 2)

Folder 7 Anatomy 1944-1955 (2 of 2)

Folder 8 Anatomy – Anatomical Board, 1949

Folder 9 Anesthesiology, 1956

Folder 10 Bacteriology – Reorganization, 1949-1950 (1948, 1949, 1956)

Folder 11 Chemistry – College of Charleston Trust Fund, 1949, 1950

Folder 12 Chemistry – General, 1944-1946

Folder 13 Clinical Pathology, 1946, 1956

Folder 14 Departmental Reports, 1948-1949 (1949)

Folder 15 Library – General, 1946-1959 (with gaps)

Folder 16 Library – Position of Librarian, 1949

Folder 17 Medicine – Artificial Kidney, 1949-1959 (with gaps)

Folder 18 Medicine – General, 1941, 1944, 1947-1949

Folder 19 Neurology, 1959, 1959, 1960

Folder 20 Nutrition – Food Research (Dr. Remington), 1933, 1944

Folder 21 Obstetrics & Gynecology, 1959, 1960

Folder 22 Ophthalmology – EENT Organization & Operation, 1950, 1952

Folder 23 Ophthalmology – Eye Bank, 1955-1958

Folder 24 Ophthalmology – General, 1950-1959 (with gaps)

Folder 25 Orthopedics, 1956

Folder 26 Otolaryngology – General, 1956-1960

Folder 27 Otolaryngology – Speech & Hearing Center, 1957, 1958

Folder 28 Out-Patient, 1946, 1947

Folder 29 Pathology – AMA Approval of Fellowship Training Program, 1939, 1949, 1954

Folder 30 Pathology – Autopsies, 1956

Folder 31 Pathology – Autopsy, Legal Aspects, 1951, 1959

Folder 32 Pathology – Doctors: Correspondence with Non-State, 1944-1955 (with gaps)

- Folder 33 Pathology – History of Pathology in America, 1957-1959
- Folder 34 Pathology – Medical College Survey, 1950
- Folder 35 Pathology – Pathology Service: Cytologic Diagnosis, 1950, 1952, 1953
- Folder 36 Pathology – Pathology Service: Hospitals Pathology Accounts, 1952
- Folder 37 Pathology – Reconstruction New Pathology Lab, 1953-1955
- Folder 38 Pathology – Staff Pictures, 1954
- Folder 39 Pathology – Wingard Case, 1951, 1952
- Folder 40 Pediatrics, Department of, 1951
- Folder 41 Pediatrics – General, 1958, 1959
- Folder 42 Pharmacology, 1952, 1955-1958
- Folder 43 Physical Medicine & Rehabilitation, 1953, 1954
- Folder 44 Psychiatry, 1950-1952, 1956-1960
- Folder 45 Public Health, 1948
- Folder 46 Radiology, 1948-1959 (with gaps)
- Folder 47 Surgery, 1944-1960 (with gaps)
- Folder 48 Urology, 1955, 1956

Sub-Series 3: Accreditation

- Folder 49 3 Extra sets of Dean's Questionnaire re Inspection 1950 (1950, 1957)
- Folder 50 College of Medicine, Inspection, 1957
- Folder 51 Medical College Survey, March 1950 (date used, etc) by KML, 1950
- Folder 52 Survey of MCSC 1950, March 19-25 – Correspondence, General, 1949, 1950

Sub-Series 4: Alumni

- Folder 53 Activities – Alumni Association, 1956, 1957
- Folder 54 Alumni Building Fund – Dormitory Budget 1955-1956 (1955)
- Folder 55 Alumni Building Fund – Dormitory Construction & Operation, 1952-1958, 1960
- Folder 56 Alumni Fund, 1939-1949 (with gaps)
- Folder 57 Correspondence – *Alumni Bulletin*, 1956-1959
- Folder 58 Correspondence – General, 1945-1959 (with gaps)
- Folder 59 Lists of Graduates, 1914-1950, 1951
- Folder 60 National Alumni Association, 1954, 1957
- Folder 61 National Alumni Foundation, 1959, 1960
- Folder 62 News for *Bulletin*, 1956-1960
- Folder 63 Spartanburg Property – MCSC, 1931-1954 (with gaps)
- Folder 64 War Service, circa 1950

Sub-Series 5: Board of Trustees

- Folder 65 J.P. Cain, 1955, 1960
- Folder 66 Dean's Report to the Board of Trustees, June 1947-1949 (1947-1949, 1954)
- Folder 67 General Correspondence, 1944-1949

BOX 3

- Folder 1 General Correspondence, 1950-1953
- Folder 2 General Correspondence, 1954-1956

- Folder 3 General Correspondence, 1957-1960
- Folder 4 Pitts, Thomas Antley files
- Folder 5 Rules and Regulations, 1951

Sub-Series 6: Cancer Clinic

- Folder 6 Cancer Clinic, MCSC – Cancer Clinic Committee, 1956
- Folder 7 Cancer Clinic, MCSC – Cancer Control Project (State Board of Health) App for Grant-in-Aid, 1950
- Folder 8 Cancer Clinic, MCSC – Financial Report, 1949-1955 (with gaps)
- Folder 9 Cancer Clinic, MCSC – General, 1947-1956 (with gaps)
- Folder 10 Cancer Clinic, MCSC – General, 1957-1960
- Folder 11 Cancer Clinic, MCSC – Legislation – No. 267, Act Establishing Statewide Cancer Clinic at MCSC, 1949
- Folder 12 Cancer Clinic, MCSC – Legislation – Letters re Cut in Allocation for Cancer Teaching Grants, 1953
- Folder 13 Cancer Clinic, MCSC – Organization, 1947-1950
- Folder 14 Cancer Clinic, MCSC – Personnel – Appointment of Director, 1946-1955 (with gaps)
- Folder 15 Cancer Clinic, MCSC – Radioisotope, 1956

Sub-Series 7: Clinics, MCSC

- Folder 16 Clinical Organization (Departments) – Heart Clinic, 1949 (1949-1959 (with gaps)
- Folder 17 Clinical Organization (Departments) – Maternal Welfare Clinic, 1947, 1952, 1955
- Folder 18 Medical College Clinic – General Correspondence, including reorganization, 1948-1961
- Folder 19 Clinical Organization (Departments) – Mental Hygiene Clinic, 1951-1953

Sub-Series 8: Colleges

- Folder 20 Dentistry, School of – Dean's Office, 1953
- Folder 21 Dentistry, School of – Dental Schools – Certification Requests Outstanding, 1954-1959
- Folder 22 Dentistry, School of – Finance, 1953, 1954
- Folder 23 Dentistry, School of – Land, 1954-1956
- Folder 24 Dentistry, School of – Legislation, 1953, 1956
- Folder 25 Dentistry, School of – Medical College of SC, 1959
- Folder 26 Dentistry, School of – Southeastern Regional Education Board, 1955-1959 (with gaps)
- Folder 27 Dentistry, School of – Survey Reports, 1952-1958 (with gaps)
- Folder 28 Graduate School – General, 1946-1958, 1965
- Folder 29 Graduate School – Honorary Degrees, 1950-1958 (with gaps)
- Folder 30 Medicine, School of – Classes, 1951-1958 (n.d., 1953, 1955-1958)
- Folder 31 Medicine, School of – Dean, 1959, 1960
- Folder 32 Nursing, School of – Accreditation Notes & Memos, 1954-1961
- Folder 33 Nursing, School of – Establishment, 1918, 1919
- Folder 34 Pharmacy, School of – General, 1944-1953 (with gaps)

- Folder 35 Pharmacy, School of – Pharmacy Education in SC – American Council on Pharmacy Education, Application for Examination, 1958
- Folder 36 Pharmacy, School of – Pharmacy Education in SC – American Council on Pharmacy Education Report, 1957, 1958
- Folder 37 Pharmacy, School of – Pharmacy Education in SC – General, 1952, 1953, 1955
- Folder 38 Pharmacy, School of – Pharmacy Internship, 1957, 1958

Sub-Series 9: Committees

- Folder 39 Administration – General, Administrative Group, 1957, 1958
- Folder 40 Administrative Board, 1955-1959
- Folder 41 Animals, 1944, 1949
- Folder 42 Baruch Committee on Physical Medicine, 1943-1959, 1951
- Folder 43 Curriculum, Committee on Curriculum – Faculty, 1953, 1956, 1957
- Folder 44 Curriculum Committee, Medical Education on National Defense, 1955-1961 (Folder 1 of 2)
- Folder 45 Curriculum Committee, Medical Education on National Defense, 1955-1961 (Folder 2 of 2)
- Folder 46 Department of General Practice, 1958
- Folder 47 Diplomas, 1956, 1957
- Folder 48 Microscopes for Students, 1953, 1957
- Folder 49 Radioisotopes, 1951, 1952
- Folder 50 Research Grant Applications, 1950, 1955, 1956

BOX 4

Sub-Series 10: Education

- Folder 1 Council of Higher Education (State), 1947-1949
- Folder 2 Division of Higher Education, 1950, 1951
- Folder 3 Examinations – Graduate Record Exam, Carnegie Foundation, 1944-1946
- Folder 4 Negro Medical Education – Scholarships, 1946
- Folder 5 Negro Medical Education – General, 1952
- Folder 6 Negro Medical Education – Training of Negro Doctors for SC, 1946
- Folder 7 Postgraduate Courses: Postgraduate Education, 1957, 1958
- Folder 8 Study by Legislative Committee – SC Institutions of Higher Learning, 1950-1953

Sub-Series 11: Facilities & Physical Plant

- Folder 9 Auditorium (Baruch), 1951-1957 (with gaps)
- Folder 10 Fort Johnson Property, Deed to, 1954

Sub-Series 12: Faculty

- Folder 11 Faculty Minutes, 1949-1960 (1 of 3) (1949-1952)
- Folder 12 Faculty Minutes, 1949-1960 (2 of 3) (1953-1955)
- Folder 13 Faculty Minutes, 1949-1960 (3 of 3) (1956-1960)
- Folder 14 Faculty Minutes – Resources Files, Faculty Meetings, 1950-1959 (with gaps)
- Folder 15 General, 1944-1946
- Folder 16 General, 1947-1958 (with gaps)

- Folder 17 General – Consultation & Reference Practice, 1951
- Folder 18 General – Inactive Files, 1947-1956
- Folder 19 Policy re Faculty Appointments, etc., n.d.
- Folder 20 Rules and Regulations, 1950, 1951
- Folder 21 Special Files – Endowed Professorships, 1959
- Folder 22 Special Files – Faculty Salaries, 1948
- Folder 23 Special Files – Founders’ Day and Other Seminar Programs, 1945-1959 (with gaps)
- Folder 24 Special Files – Statement to Faculty, March 2, 1949 (Tenure)
- Folder 25 Special Members – Edwin Boyle, Jr., 1957-1979 (with gaps)
- Folder 26 Special Members – R.B. Gantt, 1948-1950, 1960
- Folder 27 Special Members – F.E. Kredel, 1953
- Folder 28 Special Members – D.L. Maguire, Sr., 1950, 1951
- Folder 29 Special Members – H.G. Smithy, 1948-1956 (with gaps)
- Folder 30 Special Members – Robert Wilson, 1944, 1946

Sub-Series 13: Finance

- Folder 31 Appropriations, 1959-1960 (1958)
- Folder 32 Auditor – J.M. Smith, State Auditor, 1947-1959 (with gaps)
- Folder 33 Budget, 1957-1960 (1956-1960)
- Folder 34 Budget of Other Medical Schools, 1951
- Folder 35 Reports – Departmental Budgets, 1957-1959
- Folder 36 Reports – Professional Fees, 1958-1960
- Folder 37 Salaries – General, 1943, 1948, 1951
- Folder 38 Salaries – Salary Scale, Nursing, 1957
- Folder 39 Salaries – Salary Schedule, 1949, 1951, 1953

Sub-Series 14: Government

- Folder 40 Federal, U.S. Senate & House – Joseph R. Bryson, 1943-1945
- Folder 41 Federal, U.S. Senate & House – Burnet Maybank, 1944-1946
- Folder 42 Federal, U.S. Senate & House – Margaret Chase Smith, 1956
- Folder 43 Federal – Attorney General, 1937, 1951-1954 (with gaps)
- Folder 44 State – Attorney General, 1955
- Folder 45 State – Fiscal Survey Commission, 1955 (1 of 2)
- Folder 46 State – Fiscal Survey Commission, 1955 (2 of 2)
- Folder 47 State – Governor, James F. Byrnes, 1951-1960
- Folder 48 State – Governor, J. Strom Thurmond, 1947-1951
- Folder 49 State – Governor, George Bell Timmerman, Jr., 1955-1960
- Folder 50 State – Legislation, 1959
- Folder 51 State – Legislation: Chairman, Board of Trustees, 1953
- Folder 52 State – Legislation: Charters, 1913-1957 (with gaps)
- Folder 53 State – Legislation: Communist Activities Committee, 1959
- Folder 54 State – Legislation: General, 1951-1960 (with gaps)
- Folder 55 State – Medicare, 1957
- Folder 56 State – Miscellaneous Agencies, etc – Central Board of Trustees for State Institutions, 1947

- Folder 57 State – Research, Planning & Development Board, 1953
- Folder 58 State – SC Association of Colleges, 1954, 1955
- Folder 59 State – State Board of Medical Examiners, 1948, 1953-1955
- Folder 60 State – State Budget and Control Board, 1950-1952
- Folder 61 State – State Employee Association of SC, 1947-1960 (with gaps)
- Folder 62 State – State Superintendent of Education, 1946, 1951, 1960

BOX 5

Sub-Series 15: Hospital Administration

- Folder 1 Cost of Caring for Charleston County Supported Patients, 1959, 1960
- Folder 2 Intern-Resident Program: House Staff Loan Fund, 1958, 1959
- Folder 3 Proposed Agreement (Roper): Charleston County Council, Medical Society of SC, Medical College of SC, 1959
- Folder 4 Public Relations, 1955-1960 (1 of 2)
- Folder 5 Public Relations, 1955-1960 (2 of 2)
- Folder 6 Publicity – Medical College Hospital

Sub-Series 16: Miscellaneous

- Folder 7 Daily Schedules 1953
- Folder 8 Daily Schedules 1954
- Folder 9 Daily Schedules 1955
- Folder 10 Daily Schedules 1956
- Folder 11 Daily Schedules 1957
- Folder 12 Daily Schedules 1958
- Folder 13 Daily Schedules 1959
- Folder 14 Daily Schedules 1960
- Folder 15 Doctors: State – General, 1944-1954 (with gaps)
- Folder 16 Historical Commission of South Carolina, 1951
- Folder 17 License: City License for Practice, 1951, 1952
- Folder 18 Physical Therapy Act – Margot Freudenberg, 1952-1953
- Folder 19 Portraits & Memorials: W.L. Pressly, M.D. Memorial Plaque, 1948, 1949, 1956
- Folder 20 Private Practice by Medical School Faculty Members, 1956
- Folder 21 Selective Service, 1948-1957 (with gaps)
- Folder 22 Sinkler, Gibbs, & Simons, 1950-1960 (with gaps)
- Folder 23 Speeches and Addresses, Sept 24, 1952-Sept 12, 1957
- Folder 24 Topical Files – Segregation & Integration, 1956-1958
- Folder 25 Veterans Administration, Basic Science Training, Affiliates, 1947-1952
- Folder 26 Veterans Administration, Supplies and Equipment, 1949-1952
- Folder 27 Veterans Administration, Consultant in Pathology, Foundation Documents, 1948-1951
- Folder 28 Veterans, Confederate, 1955-1956
- Folder 29 Veterans' Education, 1957

Sub-Series 17: Personnel

- Folder 30 Biographical Data & CV of Kenneth M. Lynch as of 12/1/57 (1957)
- Folder 31 Biographical Sketch on All Members of Staff – A (closed) 1936-1962 (with gaps)
- Folder 32 Biographical Sketch on All Members of Staff – B (closed) 1936-1960 (with gaps)
- Folder 33 Biographical Sketch on All Members of Staff – C (closed) 1936-1962 (with gaps)
- Folder 34 Biographical Sketch on All Members of Staff – D (closed) 1953, 1955
- Folder 35 Biographical Sketch on All Members of Staff – E (closed) 1930, 1957
- Folder 36 Biographical Sketch on All Members of Staff – F (closed) 1947-1962 (with gaps)
- Folder 37 Biographical Sketch on All Members of Staff – G (closed) 1951-1962 (with gaps)
- Folder 38 Biographical Sketch on All Members of Staff – H (closed) 1937-1962 (with gaps)
- Folder 39 Biographical Sketch on All Members of Staff – I (closed) no date
- Folder 40 Biographical Sketch on All Members of Staff – J (closed) 1950
- Folder 41 Biographical Sketch on All Members of Staff – K (closed) 1951-1962 (with gaps)
- Folder 42 Biographical Sketch on All Members of Staff – L (closed) 1948-1954 (with gaps)
- Folder 43 Biographical Sketch on All Members of Staff – Mc (closed) 1945-1957 (with gaps)
- Folder 44 Biographical Sketch on All Members of Staff – M (closed) 1935-1962 (with gaps)
- Folder 45 Biographical Sketch on All Members of Staff – N (closed) 1959
- Folder 46 Biographical Sketch on All Members of Staff – P (closed) 1948-1962 (with gaps)
- Folder 47 Biographical Sketch on All Members of Staff – R-Z (closed) 1934-1961 (with gaps)
- Folder 48 List of Faculty, 1948
- Folder 49 Business Manager, MCSC: J.M. Ackerman, 1937-1957 (with gaps)
- Folder 50 Business Manager, MCSC: H.M. Fairley, 1953-1955
- Folder 51 Business Manager, MCSC: L.W. Michaelis, 1955-1957
- Folder 52 Faculty & Staff: Aldinger, Earl E. (Pharmacology Fellows Appointment) 1959
- Folder 53 Faculty & Staff: Allison, Sidney (Visiting Neurology) 1957-1958
- Folder 54 Faculty & Staff: Alter, Milton 1956
- Folder 55 Faculty & Staff: Banov, Leon – Public Health 1947, 1951-1961
- Folder 56 Faculty & Staff: Barr, L.H. – Radiology 1950-1954
- Folder 57 Faculty & Staff: Beach, M.W. – Pediatrics 1958
- Folder 58 Faculty & Staff: Benton, Robert S. – Anatomy 1958, 1959
- Folder 59 Faculty & Staff: Blackwell, Phoebe Witherspoon – Microbiology (Public Health) 1958, 1959
- Folder 60 Faculty & Staff: Boone, John A. 1958
- Folder 61 Faculty & Staff: Buse, John F. 1958
- Folder 62 Faculty & Staff: Hamelberg, William 1958
- Folder 63 Faculty & Staff: Hawk, John C. 1958-1960
- Folder 64 Faculty & Staff: Hester, Lawrence L. 1958
- Folder 65 Faculty & Staff: Kredel, Frederick E. 1958, 1960
- Folder 66 Faculty & Staff: Marshall, Joseph H. 1958
- Folder 67 Faculty & Staff: Lynch, Kenneth M. 1958
- Folder 68 Faculty & Staff: McKee, Kelly T. 1958
- Folder 69 Faculty & Staff: Mims, Harry W. 1958
- Folder 70 Faculty & Staff: Paul, John R 1958
- Folder 71 Faculty & Staff: Talbert, O. Rhett 1958

- Folder 72 Faculty & Staff: Witherspoon, Samuel McB. 1958, 1960
- Folder 73 Faculty & Staff: Positions (or Locations) Drs, Techs: Inquiries from Physicians, 1950

Sub-Series 18: Professional Groups

- Folder 74 American Academy of General Practice, 1948, 1950, 1956
- Folder 75 American Academy of Orthopedic Surgeons, 1956, 1957
- Folder 76 American College of Physicians, 1947, 1954
- Folder 77 American College of Surgeons, 1947, 1948
- Folder 78 American Heart Association, SC Division, 1959
- Folder 79 American Medical Association – American Medical Women’s Association, 1958
- Folder 80 American Medical Association – Bureau of Medical Economics Research, 1950
- Folder 81 American Medical Association – Committee on Rural Medical Service, 1947, 1948
- Folder 82 American Medical Association – Council on Medical Education & Hospitals, Correspondence 1944 (1943, 1944)
- Folder 83 American Medical Association – Council on Medical Education & Hospitals, Correspondence 1945 & 1946
- Folder 84 American Medical Association – Council on Medical Education & Hospitals, Correspondence 1947-1960 (1947-1952, 1960)
- Folder 85 American Medical Association – Council on Medical Education & Hospitals – Inspection, 1948
- Folder 86 American Medical Association – Council on Medical Education & Hospitals, W.L. Pressly, 1947-1949, 1951
- Folder 87 American Medical Association – Council on Medical Education & Hospitals, Report, 1935-1939
- Folder 88 American Medical Association – Inspection, 1958 (1957)
- Folder 89 American Medical Association – Inspection, Survey 1950
- Folder 90 American Medical Association – Letters re Inspection by AMA, 1935-1948 (with gaps)
- Folder 91 American Medical Association – Letters re Inspection of Medical College, 1935-1939 (1935-1948)
- Folder 91 American Medical Association – Medical College Survey, Copies of Questionnaires, 1950
- Folder 92 American Medical Association – Medical Ethics, 1958
- Folder 93 American Medical Association – Office of the President, 1944
- Folder 94 American Medical Association – Inspection, Medical School Survey, 1950
- Folder 95 American Medical Association – Present & Past Vice Presidents, 1952, 1953, 1955
- Folder 96 American Medical Association – Supply of Medical Personnel, 1951

BOX 6

- Folder 1 American Medical Association – Survey, 1948
- Folder 2 American Medical Education Foundation, 1959-1961 (1959)
- Folder 3 American Medical Women’s Association, 1944-1946

- Folder 4 American Society of Clinical Pathologists, 1950, 1958
- Folder 5 Association of American Medical Colleges – Admission of Students from Foreign Colleges, 1945, 1947
- Folder 6 Association of American Medical Colleges – Correspondence, 1950-1960
- Folder 7 Association of American Medical Colleges – Dr. Ward Darley, Executive Director, 1958-1960
- Folder 8 Association of American Medical Colleges – Education Council for Foreign Medical Graduates, 1958
- Folder 9 Association of American Medical Colleges – National Fund for Medical Education (Confidential), 1949-1952
- Folder 10 Association of American Medical Colleges – National Fund for Medical Education (Confidential), 1953-1955
- Folder 11 Association of American Medical Colleges – National Fund for Medical Education, 1956-1960
- Folder 12 Council on Medical Service, 1956
- Folder 13 Medical Society of South Carolina (Local), 1946-1956 (with gaps)
- Folder 14 National Fund for Medical Education – Correspondence, 1952-1959
- Folder 15 SC Academy of General Practitioners, 1951
- Folder 16 South Carolina Medical Association – Liaison Committee, Work File, 1956-1958 (Myrtle Beach)
- Folder 17 South Carolina Society of Ophthalmology & Otolaryngology, 1953
- Folder 18 Southern Medical Association – Seale Harris Award Committee, 1957, 1958
- Folder 19 Tri-State Medical Association, 1952, 1954

BOXES 9 & 10

Sub-Series 19: Publications – News Clippings
Unprocessed

BOX 6 Cont'd

Sub-Series 19: Reports

- Folder 20 Dean's Annual Report, 1949 (1949, 1950)
- Folder 21 Dean's Annual Report, 1944-1948, 1958
- Folder 22 Dean's Annual Report, 1948, 1949
- Folder 23 President's Annual Report, 1950 (1950, 1951)
- Folder 24 President's Annual Report, 1951
- Folder 25 President's Annual Report, 1951-1952 (1951-1953)
- Folder 26 President's Annual Report, 1953 (1953, 1954)
- Folder 27 President's Annual Report, 1954 (1953, 1954)
- Folder 28 President's Annual Report, 1955 (1955, 1956)
- Folder 29 President's Annual Report, 1956, 1957 (1955-1958)

Sub-Series 20: Research

- Folder 30 Cancer Research Project C-474, Bibliographic References, 1954-1955
- Folder 31 Cancer Research Project C-474, General Correspondence, 1955-1964

- Folder 32 Cancer Research Project C-474 (Miscellaneous) 1946-1950
- Folder 33 Cancer Research Project C-474 (C4), 1/1/52-12/31/52 (1951-1953)
- Folder 34 Cancer Research Project C-474 (C6), 1/1/54-12/31/54 (1954)
- Folder 35 Cancer Research Project C-474 (C7), 1/1/55-12/31/55 (1955)
- Folder 36 Cancer Research Project C-474 (C8), 1955
- Folder 37 Cancer Research Project C-474 (C9), 1956-1957
- Folder 38 Cancer Research Project C-474 (C10), 1958
- Folder 39 Cancer Research Project C-474 (C11), 1955-1958
- Folder 40 Cancer Research Project C-474, Data re Lung Cancer, Miscellaneous, 1949-1952
- Folder 41 Cancer Research Grants & Fellowships, 1950-1952
- Folder 42 Cancer Research Programs & Needs at MCSC, 1951
- Folder 43 Cancer Teaching Project CT-470, September 1, 1956-August 31, 1957
- Folder 44 Cancer Teaching Project CT-470, September 1, 1958-August 31, 1959
- Folder 45 Cancer Teaching Project CT-470 (C2) (C3) (C) 1947-1951
- Folder 46 Cancer Teaching Project CT-470 (C4), September 1, 1951-August 31, 1952
- Folder 47 Cancer Teaching Project CT-470 (C5), September 1, 1952-August 31, 1953
- Folder 48 Cancer Teaching Project CT-470 (C6), September 1, 1953-August 31, 1954
- Folder 49 Cancer Teaching Project CT-470 (C7), September 1, 1954-August 31, 1955
- Folder 50 General Programs at MUSC, 1955, 1959
- Folder 51 Lung Cancer versus Tobacco, 1954
- Folder 52 Overhead Research Grants, 1950-1957 (with gaps)
- Folder 53 Protozoan Infections of the Intestines, 1949-1950
- Folder 54 Research Fellowships, 1946-1948

BOX 7

- Folder 1 Research Fellowships, 1949-1950
- Folder 2 Research Fellowships, 1951
- Folder 3 Research Fellowships, 1952
- Folder 4 Research Fellowships, 1953-1957, 1959
- Folder 5 Research Fellowships – Fellowships in the Graduate School, MCSC, 1949-1960 (with gaps)
- Folder 6 Research Fellowships – Postdoctoral Fellowships, 1950-1957 (with gaps)
- Folder 7 Research Fellowships – Predoctoral Fellowships, National Foundation for Infantile Paralysis, 1951, 1952
- Folder 8 Research Grants, Departmental – Anatomy, 1947-1954
- Folder 9 Research Grants, Departmental – Anesthesiology, 1959
- Folder 10 Research Grants, Departmental – Bacteriology, 1950-1959 (1 of 2)
- Folder 11 Research Grants, Departmental – Bacteriology, 1950-1959 (2 of 2)
- Folder 12 Research Grants, Departmental – Chemistry, 1949-1959 (with gaps)
- Folder 13 Research Grants, Departmental – Dean, Medicine, 1955, 1960
- Folder 14 Research Grants, Departmental – Medicine, 1947, 1949, 1954-1960
- Folder 15 Research Grants, Departmental – Neurology, 1956, 1958, 1959
- Folder 16 Research Grants, Departmental – Pathology, 1947-1960 (with gaps)
- Folder 17 Research Grants, Departmental – Pediatrics, 1953, 1956, 1959
- Folder 18 Research Grants, Departmental – Pharmacology, 1946-1959 (with gaps)

- Folder 19 Research Grants, Departmental – Physiology, 1947-1960 (with gaps)
- Folder 20 Research Grants, Departmental – Psychiatry, National Mental Health Act (Undergraduate Training in Psychiatry), 1947-1958 (1 of 2)
- Folder 21 Research Grants, Departmental – Psychiatry, National Mental Health Act (Undergraduate Training in Psychiatry), 1947-1958 (2 of 2)
- Folder 22 Research Grants, Departmental – Surgery, 1947-1959 (with gaps)
- Folder 23 Research Grants – Miscellaneous, 1955-1959
- Folder 24 Research Grants – Patents, 1949, 1956, 1957
- Folder 25 Silicosis, 1951
- Folder 26 US Public Health Grants, etc – Research Applications, 1944-1959 (with gaps)

Sub-Series 21: Student Affairs

- Folder 27 Admissions – General, 1950-1960 (with gaps)
- Folder 28 Admissions – Negro Applicants, 1947-1957 (with gaps)
- Folder 29 Scholarships – MCSC: Cup Presentations, Settle Cup, 1947, 1948, 1950
- Folder 30 Scholarships – MCSC : Memorial Funds, Thomas Whitmell Davis Memorial Scholarship, 1953-1960
- Folder 31 Scholarships – MCSC: Memorial Funds, Orin Barnwell Elliott Memorial Loan Fund, 1951-1959
- Folder 32 Scholarships – MCSC: State Scholarships, 1949-1959 (with gaps)
- Folder 33 Scholarships – MCSC: State Scholarships, C.E. Daniel Foundation, 1952, 1953, 1959
- Folder 34 Scholarships – MCSC: State Scholarships, Kellogg Foundation, 1942, 1953
- Folder 35 Scholarships – MCSC: State Scholarships, Miscellaneous Correspondence, 1944-1959 (with gaps)
- Folder 36 Scholarships – MCSC: State Scholarships, Scholarship Gift, President Donald Russell, University of SC, 1954
- Folder 37 Students: Student Activities – Miscellaneous, 1948, 1949, 1956
- Folder 38 Students: Student Activities – Student AMA, 1956-1959
- Folder 39 Student Programs: Student Health Program, 1948, 1949, 1955-1958
- Folder 40 Student Programs: Student Loan Program, Dept of HEW, Office of Education, 1958, 1959
- Folder 41 Student Programs: Student Welfare – Faculty Advisors to Students, 1953
- Folder 42 Student Programs: Student Welfare – Abstracts from Students' Comments & Recommendations, Department Replies, 1950
- Folder 43 Student Programs: Student Welfare – General, 1958
- Folder 44 Student Programs: Student Welfare – Students' Reports on Courses, 1950

SERIES 3: RESOURCE FILES

Hospitals

- Folder 45 Baker Hospital – Clinical Teaching Unit, 1957
- Folder 46 Barnwell County Hospital, 1954
- Folder 47 Contract – Charleston County Council & Medical College: County Certified Patient, 1959

- Folder 48 Contract – Charleston County Council & Medical College: County Certified Patient - Correspondence, 1959, 1960
- Folder 49 Charleston County Hospital, 1959-1960
- Folder 50 Community Hospital – County Council , Roper Hospital, Medical College , 1958, 1959 (1 of 2)
- Folder 51 Community Hospital – County Council , Roper Hospital, Medical College , 1958, 1959 (2 of 2)
- Folder 52 Emergency Room and County Admissions, 1959, 1960
- Folder 53 McClennan-Banks Memorial Hospital (Negro County Hospital), 1956-1960
- Folder 54 Negro Hospital Programs, 1952
- Folder 55 Pinehaven, 1955
- Folder 56 Placement of County Indigent Patients, 1959
- Folder 57 Roper Hospital – Board of Commissioners: Conference, 1956

BOX 8

- Folder 1 Roper Hospital, General Correspondence, 1944-1958 (with gaps)
- Folder 2 Roper Hospital – Finance & Administration, 1946-1958 (with gaps)
- Folder 3 Roper Hospital – Building Committee & Plans, 1954-1959 (1 of 3)
- Folder 4 Roper Hospital – Building Committee & Plans, 1954-1959 (2 of 3)
- Folder 5 Roper Hospital – Building Committee & Plans, 1954-1959 (3 of 3)
- Folder 6 Roper Hospital – Co-operative Service, Roper & Medical College, 1953, 1955, 1956
- Folder 7 Roper Hospital – Co-operative Service, Roper & Medical College, 1957, 1959, 1960
- Folder 8 Roper Hospital – Laboratory Costs & Service, 1947-1958 (with gaps)
- Folder 9 Roper Hospital – Laboratory Division, 1959-1960
- Folder 10 Roper Hospital – Medical College Faculty Members on Roper Services, 1958
- Folder 11 Roper Hospital – Will, 1958
- Folder 12 St. Francis Hospital, 1951, 1957-1959
- Folder 13 State Hospital (Columbia) 194, 1952
- Folder 14 Whitten Village, 1956-1958

SUB-GROUP 3: CHANCELLOR

BOX 11

SERIES 1: BOARD OF TRUSTEES

- Folder 1 1960-1962
- Folder 2 Addresses, 1968
- Folder 3 Bylaws – Official, 1966
- Folder 4 Bylaws, 2/11/1966
- Folder 5 Bylaws, October 14, 1966
- Folder 6 Bylaws, 1971
- Folder 7 Confidential – Board Recommendations to MCH Administrative Changes, 1965
- Folder 8 Current Matters for Agenda, 1961, 1965

- Folder 9 General Correspondence, 1960-1966
- Folder 10 Correspondence – Cain, Dr. Joseph, 1961, 1962, 1965
- Folder 11 Correspondence – Cain, Dr. Joseph (Personal) 1964, 1965
- Folder 12 Newspaper Clippings re Trustees, 1966-1970 (with gaps)
- Folder 13 Retirement – KML – Trustees Action, Letters, etc, 1948-1964 (with gaps)
- Folder 14 Special Excerpts, Board of Trustees Minutes, Chancellor, 1954-1965
- Folder 15 Burnside, A.F., 1960, 1963
- Folder 16 Dennis, Rembert, 1962-1966
- Folder 17 Fennell, W.W., Portrait, 1967, 1971
- Folder 18 Hanna, Charles B., 1966-1967
- Folder 19 Macaulay, Neill W., 1968
- Folder 20 Montgomery, B.M., 1966
- Folder 21 Parler, J.D., 1960
- Folder 22 Peeples, Harrison L., 1966-1973
- Folder 23 Pratt, J.M., 1959-1973
- Folder 24 Pressly, John L., 1966-1973
- Folder 25 Schachte, J. Edwin, 1963, 1968
- Folder 26 Thackston, L.P., 1954-1964

SERIES 2: COLLEGES

- Folder 27 Graduate School, School of Graduate Studies, 1962, 1965, 1966
- Folder 28 Medicine: Dean, Clinical Medicine, 1961, 1963
- Folder 29 Medicine: Dean, School of Medicine, 1960-1971
- Folder 30 Nursing, School of, 1960-1966 (with gaps)
- Folder 31 Nursing, School of: Nursing Notes, 1961-1966 (with gaps)
- Folder 32 Nursing, School of: Public Relations, 1966-1968, 1971

SERIES 3: COMMITTEES

- Folder 33 Hospital Staff Executive Committee – Meetings, Jan 6, 1961-Dec 29, 1961
- Folder 34 Hospital Staff Executive Committee – Meetings, Jan 5, 1962-Dec 20, 1963
- Folder 35 Hospital Staff Executive Committee – Meetings, Jan 3, 1964-Jan 7, 1966 (1 of 2)
- Folder 36 Hospital Staff Executive Committee – Meetings, Jan 3, 1964-Jan 7, 1966 (2 of 2)

SERIES 4: CORRESPONDENCE

- Folder 37 Baruch, Bernard M., 1931-1972 (with gaps)
- Folder 38 Colleges: College of Charleston, 1960-1971 (with gaps)
- Folder 39 Colleges: Miscellaneous, 1963-1965, 1970
- Folder 40 Colleges: University of South Carolina, 1962, 1966
- Folder 41 Nursing Homes, 1959-1972 (with gaps)
- Folder 42 Students: Activities & Reports, 1960, 1966
- Folder 43 Students: National Defense Student Loan Fund, 1961
- Folder 44 U.S. Commission on Civil Rights, 1963
- Folder 45 Veterans Administration, Basic Sciences Training Program, 1947-1962
- Folder 46 Veterans Administration, General, 1944-1962
- Folder 47 Veterans Administrations – C. Capers Smith, 1965

SERIES 5: DEPARTMENTS

- Folder 48 Anatomy, 1963, 1970
- Folder 49 Library, 1968, 1970
- Folder 50 Library – Bookcases, 1969
- Folder 51 Medical Illustrations, 1971
- Folder 52 Medicine, 1961, 1965, 1966
- Folder 53 Medicine – General Practice, 1961
- Folder 54 Obstetrics-Gynecology, 1963, 1966
- Folder 55 Ophthalmology, 1960-1974 (with gaps)
- Folder 56 Pathology, 1967, 1971-1973
- Folder 57 Pathology – Correspondence – Specimens and/or General, 1949-1965
- Folder 58 Pathology – Finances, 1961-1964
- Folder 59 Pathology – Newspaper Clippings, 1966
- Folder 60 Pathology – Statistics: Extramural Pathology, 1965
- Folder 61 Pathology – Staff and Employees, 1961
- Folder 62 Pharmacy – News, Pricing, 1958, 1962
- Folder 63 Psychiatry, 1962
- Folder 64 Surgery, 1965-1970 (with gaps)

SERIES 6: EDUCATION

- Folder 65 Consortium, 1970
- Folder 66 Coordination of State Supported Colleges, 1961, 1962, 1967
- Folder 67 Council of Higher Education – Coordination of Colleges, 1952, 1962, 1967
- Folder 68 Medical Education in South Carolina – 2nd Medical School, 1962-1967
- Folder 69 Medical Education in South Carolina – Another Medical School, 1960-1972 (with gaps)
- Folder 70 Medical Education in South Carolina – Feasibility Study for 2nd Medical School, 1965
- Folder 71 Meeting of Presidents of State Colleges, October 1, 1952 (1952, 1962, 1967)
- Folder 72 Moody Report, 1968
- Folder 73 Moody Report – News Clippings, 1968
- Folder 74 News Clippings, 1966, 1967
- Folder 75 Post Graduate Courses: Postgraduate Education, 1957, 1958
- Folder 76 Postgraduate Seminar & Education, 1960-1966
- Folder 77 SC Advisory Committee on Higher Education, 1961-1969 (with gaps)

BOX 12

- Folder 1 Thomas Report, 1968
- Folder 2 University at Charleston – News Clippings, 1967-1969 (1 of 2)
- Folder 3 University at Charleston – News Clippings, 1967-1969 (2 of 2)

SERIES 7: FINANCE

- Folder 4 Budget, 1960-1962
- Folder 5 Budget – News Clippings, 1960-1963
- Folder 6 Reports – Departmental Budgets, Professional Fees, 1959-1962

SERIES 8: GOVERNMENT – FEDERAL

- Folder 7 U.S. Senate & House – E.F. Hollings, 1966-1970
- Folder 8 U.S. Senate & House – Olin Johnston, 1955-1961
- Folder 9 U.S. Senate & House – Mendel Rivers, 1943-1964

SERIES 9: GOVERNMENT – STATE & LOCAL

- Folder 10 County, Charleston: County Council, 1958-1965 (with gaps)
- Folder 11 Legislation, 1961-1969 (with gaps)
- Folder 12 Legislation: Transfer to State 1913 & Other Actions from Code of Laws, 1947, 1966
- Folder 13 SC Board of Medical Examiners, 1961-1968
- Folder 14 SC Governors – E.F. Hollings, 1958-1963
- Folder 15 SC Governors – Robert E. McNair, 1965-1968
- Folder 16 SC Hospital Service (Blue Cross Plan), 1949-1963
- Folder 17 SC House of Representatives, 1944-1973
- Folder 18 SC Medicare (Blue Shield), 1952-1966
- Folder 19 SC Senate, 1944-1965
- Folder 20 SC State Employees Association, 1962

SERIES 10: HISTORY

- Folder 21 Historic Preservation, 1973
- Folder 22 History & Charter: History, 1966
- Folder 23 History & Charter: Medical College Seal, 1965
- Folder 24 History of MUSC – Lecture to Freshman Class, 1966
- Folder 25 History of MUSC – Sesquicentennial Book, 1974
- Folder 26 History of MUSC – Sesquicentennial Celebration, 1974-1975 (1971-1973)
- Folder 27 Medical History: Lynch, 1978

SERIES 11: HOSPITALS

- Folder 28 Charleston County Hospital, 1965
- Folder 29 Charleston County Patient Admissions, 1959-1962
- Folder 30 Community Hospital, 1953-1961 (1 of 2)
- Folder 31 Community Hospital, 1953-1961 (2 of 2)
- Folder 32 County Council, Roper Hospital & Medical College – Community Hospital, 1958, 1960-1964 (1 of 2)
- Folder 33 County Council, Roper Hospital & Medical College – Community Hospital, 1958, 1960-1964 (2 of 2)
- Folder 34 Miscellaneous, 1944-1949, 1966
- Folder 35 Proceedings of Steering Committee: Community Hospital, 1959-1961
- Folder 36 Roper Hospital, 1964
- Folder 37 Roper Hospital – News Clippings, 1956-1972 (with gaps)
- Folder 38 Shriner's Hospital for Burns, 1963
- Folder 39 Statistics – Charleston County Indigent & Other, 1959-1963
- Folder 40 Veterans Administration, 1960, 1961

SERIES 12: MISCELLANEOUS

- Folder 41 File Key Notes, n.d.
- Folder 42 Bequests: Cypress Gardens, 1963
- Folder 43 Contractual Agreement – Dr. Lynch: A Statement, March 20, 1965
- Folder 44 Fort Johnson Property – News Clippings, 1967
- Folder 45 General, 1962
- Folder 46 Medical Center – Photos, 1959-1967 (with gaps)
- Folder 47 Medical College Hospital – Deaths & Autopsies, Monthly, July 1960-Jan 1962
- Folder 48 Medical University of South Carolina: Grievance Procedure, 1969
- Folder 49 Publications, 1948, 1959, 1963
- Folder 50 Records – Dr. Lynch, 1983
- Folder 51 Speeches – Commencement, 1960, 1961 (1960-1972, with gaps)

SERIES 13: PERSONNEL

- Folder 52 Faculty & Staff: Boltjes, Ben H., 1958-1961
- Folder 53 Faculty & Staff: Bradham, R. Randolph, 1958-1961 (with gaps)
- Folder 54 Faculty & Staff: Cleckley, J.J., 1958-1961 (with gaps)
- Folder 55 Faculty & Staff: Ellis, Daniel W., 1958-1961
- Folder 56 Faculty & Staff: Hagerty, Robert F., 1958, 1962
- Folder 57 Faculty & Staff: Hawk, John C., 1958-1961
- Folder 58 Faculty & Staff: Mahaffey, John E., 1958-1961
- Folder 59 Faculty & Staff: McCord, William M., 1958-1960, 1962
- Folder 60 Faculty & Staff: McKee, Edward E., 1958, 1961
- Folder 61 Faculty & Staff: Moseley, Vince, 1958-1961 (with gaps)
- Folder 62 Faculty & Staff: Pettit, Harold S., 1958-1961
- Folder 63 Faculty & Staff: Pratt-Thomas, H.R., 1958-1961
- Folder 64 Faculty & Staff: Smythe, Cheves McC, 1958, 1961
- Folder 65 Faculty & Staff: Vallotton, William, 1958, 1961

BOX 13

- Folder 1 Faculty Compensation Plan, 1961-1962 (1 of 3)
- Folder 2 Faculty Compensation Plan, 1961-1962 (2 of 3)
- Folder 3 Faculty Compensation Plan, 1961-1962 (3 of 3)
- Folder 4 Faculty Compensation Plan, Confidential, 1961-1965
- Folder 5 Minutes – General Faculty, 1967, 1968
- Folder 6 Minutes – Medicine, 1967, 1971, 1973
- Folder 7 Minutes – Rules & Regulations, 1967

SERIES 14: PROFESSIONAL GROUPS

- Folder 8 American Medical Association – Critiques and Reports of Survey of School of Medicine, 1935-1961
- Folder 9 American Medical Association – Inspection, 1948 (1948, 1961)
- Folder 10 Association of American Medical Colleges, Dr. Robert Benson, 1962, 1965
- Folder 11 Association of American Medical Colleges – Inspections, 1948 – Copy of Letter of 7/7/48 re Removal of Probation by AMA, 1948, 1961

- Folder 12 Association of American Medical Colleges – Inspections, 1961 – Dr. Lynch’s Personal File (Confidential), 1961
- Folder 13 Association of American Medical Colleges – Inspections, 1961 (1961, 1962)
- Folder 14 Association of American Medical Colleges – Inspections, 1964
- Folder 15 Association of American Physicians & Surgeons, 1961
- Folder 16 Miscellaneous Medical Societies, 1969-1971
- Folder 17 South Carolina Medical Association (State), 1944-1961
- Folder 18 South Carolina Medical Association, 1961-1966, 1969
- Folder 19 South Carolina Medical Association – Liaison Committee, 1957-1964 (with gaps)
- Folder 20 South Carolina Medical Association – Special Committee to Study Medical Education, 1963
- Folder 21 Southern Medical Association, 1947-1973 (with gaps)

SERIES 15: REPORTS

- Folder 22 Medical College of South Carolina – A Study of Organization & Management, 1962 (1 of 3)
- Folder 23 Medical College of South Carolina – A Study of Organization & Management, 1962 (2 of 3)
- Folder 24 Medical College of South Carolina – A Study of Organization & Management, 1962 (3 of 3)
- Folder 25 Report of Survey, Medical College, 1961
- Folder 26 Survey – “Bofferding” Report, 1962

SERIES 17: RESEARCH

- Folder 27 Asbestosis re article “The Magic Mineral” in *The New Yorker*, by Paul Brodeur, 1968
- Folder 28 Currently Active Grants-in-aid, MCSC, 1961-1965
- Folder 29 General, 1960-1970
- Folder 30 Grants – SC Medical College Research Development and Educational Foundation, 1961-1962
- Folder 31 Research Grants – Marble Foundation, 1960-1962
- Folder 32 Research Grants – Miscellaneous Applications & CV, 1964, 1969
- Folder 33 Research Grants & Fellowships – General, 1959-1962
- Folder 34 Research Grants & Fellowships – General, 1962-1967

Sub-Group 4: EXPANSION PROGRAM**BOX 14**

- Folder 1 File Key, n.d.

SERIES 1: ACCREDITATION

- Folder 2 Accreditation of Hospitals, Joint Commission, 1956-1961

SERIES 2: ALUMNI

- Folder 3 Report to MCSC Alumni Association, 1951

SERIES 3: BUILDING

- Folder 4 Architects, General, 1944-1957
- Folder 5 Architects, Contract with Hopkins & Baker, 1946-1960
- Folder 6 Architects, Hopkins, Baker & Gill, Correspondence, 1945-1953
- Folder 7 Architects, Hopkins, Baker & Gill, Correspondence, 1954-1958
- Folder 8 Architects, Hopkins, Baker & Gill, Meeting Minutes, 1954
- Folder 9 Architects, Minutes of Meetings with Architects re MCH, 1954
- Folder 10 Architects, Reports, Dormitory Progress, 1953-1954
- Folder 11 Architects, Weekly Progress Reports, Hospital, 1952-1954
- Folder 12 Proposed Expansion, 1968
- Folder 13 Proposed New Library, 1963

Building Costs

- Folder 14 Building Costs, 1945-1949

Building Plans

- Folder 15 Laboratory Rearrangement, 1952-1956
- Folder 16 Laboratory Space, MCH, 1949-1951
- Folder 17 Dormitories, 1950-1953
- Folder 18 Hospital, 1949-1956
- Folder 19 Hospital, Proposed Plans, n.d.

Committees

- Folder 20 Central Construction Committee, 1954
- Folder 21 Faculty Building Committee for Dormitory, 1954-1955
- Folder 22 Faculty Building Committee for Hospital, 1946-1956
- Folder 23 Board of Trustees, Building Committee, 1950-1953
- Folder 24 Board of Trustees, Memoranda, 1944-1949
- Folder 25 Board of Trustees, Minutes – Excerpts, 1944-1945

Contracts

- Folder 26 Laboratory Building, 1951-1955 (1 of 2)
- Folder 27 Laboratory Building, 1951-1955 (2 of 2)
- Folder 28 Dormitory, General Correspondence, 1953-1957
- Folder 29 Dormitory, Ruscon Construction Company, 1953-1955
- Folder 30 Dormitory, Ruscon Construction Company, 1954-1958
- Folder 31 Dormitory, Ruscon, Sewer, 1953-1954
- Folder 32 Dormitory, Skinner & Ruddock, Fill & Piling, 1953
- Folder 33 Medical College Hospital, General Correspondence, 1952-1955
- Folder 34 Medical College Hospital, Change Orders, 1953-1954
- Folder 35 Medical College Hospital, Foundation, 1951-1953 (1 of 2)
- Folder 36 Medical College Hospital, Foundation, 1951-1953 (2 of 2)
- Folder 37 Medical College Hospital, M.B. Kahn Construction Company (General Construction, 1952-1957 (1 of 2)

- Folder 38 Medical College Hospital, M.B. Kahn Construction Company (General Construction, 1952-1957 (2 of 2))
- Folder 39 Medical College Hospital, Miller Electrical Company, 1952-1956
- Folder 40 Medical College Hospital, Miller Electrical Company, Correspondence for Payment, 1956
- Folder 41 Medical College Hospital, Otis Elevator, 1952-1956
- Folder 42 Medical College Hospital, Singleton-Sullivan Mechanical Installation, 1952-1956

BOX 15

Equipment

- Folder 1 Clinical Laboratory, 1952-1954
- Folder 2 Dormitory, 1953-1955
- Folder 3 Hospital, Miscellaneous, 1948-1959
- Folder 4 Hospital, Air Conditioning, 1953-1960
- Folder 5 Hospital, Autopsy Tables, 1954-1955
- Folder 6 Hospital, Chapel, 1954-1956
- Folder 7 Hospital, Dictaphones, 1953
- Folder 8 Hospital, Food Service, 1950-1954
- Folder 9 Hospital, Fort Johnson, 1953
- Folder 10 Hospital, Hardware, 1953-1954
- Folder 11 Hospital, Instructions re Equipment, 1950-1951
- Folder 12 Hospital, Kidney, Mechanical, 1954
- Folder 13 Hospital, Kitchen, 1953-1955
- Folder 14 Hospital, Laundry, 1953-1954
- Folder 15 Hospital, Movable Equipment, 1954-1955
- Folder 16 Hospital, Power Lines, 1953
- Folder 17 Hospital, Radio, 1954
- Folder 18 Hospital, Soda Fountain, 1953-1955
- Folder 19 Hospital, Sprinkler System, 1953-1955, 1959, 1960
- Folder 20 Hospital, Sprinkler System, 1954
- Folder 21 Hospital, Sterilizers, 1953-1954
- Folder 22 Hospital, Surgical Lighting, 1953-1954
- Folder 23 Hospital, Telephone Service, 1953-1955
- Folder 24 Hospital, Television, 1951-1956
- Folder 25 Hospital, X-Rays, 1955-1956

Expenditures

- Folder 26 Report, 1951-1956

Heating – Hospital

- Folder 27 Fuel Oil, 1951-1953
- Folder 28 Natural Gas, 1953-1955
- Folder 29 Steam Line, 1953-1954

Insurance

Folder 30 Dormitory, 1953-1955

Folder 31 Hospital, 1952-1955

Interior Decorating

Folder 32 1954

Folder 33 Memorandum, 1948

Permits

Folder 34 Overhead Pass, etc., 1953

Pictorial File

Folder 35 Photographs, Progress of Building, 1951-1953

Folder 36 Building, Plant – Demolition, 1950, 1951

Plumbing Code

Folder 37 1950-1956 (1 of 2)

Folder 38 1950-1956 (2 of 2)

Priorities in Materials

Folder 39 Allotments, 1951-1953

Folder 40 Construction Materials & Allotments, Clinical Lab, 1951

Folder 41 Construction Materials & Allotments, Medical College Hospital, 1951-1953
(1 of 2)

Folder 42 Construction Materials & Allotments, Medical College Hospital, 1951-1953
(2 of 2)

Retainage

Folder 43 1955

Wage Rates

Folder 44 Wage Scales & Labor Unions, Dormitory, 1953-1954

Folder 45 Wage Scales & Labor Unions, Hospital, 1953

SERIES 4: CORRESPONDENCE, INTRAMURAL

Folder 46 Faculty, 1947, 1955

SERIES 5: CORRESPONDENCE, LOCAL

Folder 47 Chamber of Commerce, 1945-1946

Folder 48 Charleston County Delegation, 1945-1955

Folder 49 Legal Consultant, 1946-1952

Folder 50 Mayor, 1944-1953

Folder 51 Medical Liaison Committee, 1948

Folder 52 Medical Society of SC, Agreement & Liaison, 1944-1948

Folder 53 Roper Commissioners, Presentation to Board of Commissioners, Roper Hospital
by Kenneth M. Lynch, MD, 1948

- Folder 54 Roper Hospital, Board of Commissioners, 1950
- Folder 55 Roper Commissioners, Board of Commissioners, Roper Hospital, Expansion Program MCSC, 1944-1950
- Folder 56 Trustees, MCSC, 1948-1950 re Expansion Program
- Folder 57 Trustees, MCSC, Guess Letters (General Correspondence), 1944-1948

BOX 16

- Folder 1 Trustees, MCSC, Guess Letters, Nov. 1947 & 1948 re Expansion Program
- Folder 2 Trustees, MCSC, 1944-1947, Board of Trustees re Expansion Program

SERIES 6: CORRESPONDENCE – STATE AND ALUMNI

- Folder 3 Governors – Ransome J. Williams & Olin D. Johnston, 1944-1946
- Folder 4 Governors – J. Strom Thurmond (1946-1959)
- Folder 5 Special Letter to Governor Thurmond of 8/20/47 re Admissions, etc., 1947, 1949
- Folder 6 Non-Tax Supported Institutions, 1945
- Folder 7 State Tax-Supported Institutions, 1945, 1946
- Folder 8 Representatives of SC (General Correspondence), 1944-1947, 1949
- Folder 9 State Board of Health, 1945-1949
- Folder 10 Special Mailing List for State, circa 1948
- Folder 11 Council SC Medical Association, 1945
- Folder 12 SC Medical Association, Committee of 17 on Medical College Expansion Program, 1945, 1946
- Folder 13 State Senators, General Correspondence, 1944-1949, 1951
- Folder 14 State Senators, Senator Edgar A. Brown, 1945-1947, 1949, 1950
- Folder 15 State Senators, Senator James E. Leppard, 1944, 1945
- Folder 16 State Senators, Senator Shepard K. Nash, 1943-1947
- Folder 17 General Letters, A-J, 1944-1949
- Folder 18 General Letters, K-Z, 1944-1949
- Folder 19 General Letters, Kelley & Ravenel, 1946
- Folder 20 to Doctors of SC, Letter of Appreciation re Appropriation for MCSC Clinic, Dec. 15, 1947 (1945)

SERIES 7: CORRESPONDENCE – NATIONAL

- Folder 21 Senator Olin D. Johnston, 1945, 1946
- Folder 22 Senator Burnet R. Maybank, 1944-1954 (with gaps)
- Folder 23 L. Mendel Rivers, 1944-1946
- Folder 24 Other Medical Colleges, 1945-1947
- Folder 25 Survey of Medical Education, 1951
- Folder 26 University Hospitals, 1944-1946

SERIES 8: DEDICATION

- Folder 27 Dedication of Alumni Memorial House (Men's Dormitory), 11/4/1954 (1954)
- Folder 28 Dedication of Clinic-Lab Building, 11/6/1952 (1952)
- Folder 29 Dormitory, Nov. 4, 1954 (1954)
- Folder 30 Hospital, Program, May 10, 1955 (1955)

- Folder 31 Hospital, Dedication of Medical College Hospital, 5/10/1955 (1955)
- Folder 32 Hospital, Invitations, 1955
- Folder 33 Hospital, Regrets, 1955
- Folder 34 Hospital, Acceptances, 1955
- Folder 35 Hospital, Miscellaneous, 1952, 1954, 1955 (1 of 2)
- Folder 36 Hospital, Miscellaneous, 1952, 1954, 1955 (2 of 2)
- Folder 37 Hospital, Pictures of Dedication Ceremony, May 10, 1955 (1955)
- Folder 38 Open House, Hospital, August 10, 1955 (1955)
- Folder 39 Hospital, Newspaper Releases, 1945-1956 (with gaps)

SERIES 9: DENTISTRY, SCHOOL OF

- Folder 40 School of Dentistry, 1953-1968 (with gaps)
- Folder 41 School of Dentistry – Dean, 1964-1968, 1971
- Folder 42 School of Dentistry – Public Relations, 1961-1973 (with gaps)

SERIES 10: DEVELOPMENT

- Folder 43 Arthritis Center, 1956
- Folder 44 Cancer Clinic Hospital (Proposed), 1948
- Folder 45 Extension Education (for South Carolina), 1947, 1948
- Folder 46 Housing, Student Dormitories, 1945-1949
- Folder 47 Housing, Faculty Housing, 1948, 1949
- Folder 48 Industrial Medicine, 1952-1955 (with gaps)
- Folder 49 Internship & Residency Training Program for the State, 1947, 1949
- Folder 50 Public Health Program, 1946-1966 (with gaps)
- Folder 51 Medical Students, Supply & Deferment, 1944
- Folder 52 Recreational Facilities, 1946

SERIES 11: FINANCE

- Folder 53 Application for Federal Funds thru State Board of Health (Hill-Burton), 1948
- Folder 54 Application for Federal Aid, re Hospital Construction, 8/8/1949-12/29/1952 (1949-1952) (1 of 3)
- Folder 55 Application for Federal Aid, re Hospital Construction, 8/8/49-12/29/52 (1949-1952) (2 of 3)
- Folder 56 Application for Federal Aid, re Hospital Construction, 8/8/49-12/29/52 (1949-1952) (3 of 3)
- Folder 57 Federal Participation re Hospital Construction, 1/8/53-11/27/53 (1953)
- Folder 58 Federal Participation re Hospital Construction, 4/26/54-9/14/56 (1954-1956) (1 of 2)

BOX 17

- Folder 1 Federal Participation re Hospital Construction, 4/26/54-9/14/56 (1954-1956) (2 of 2)
- Folder 2 Federal Participation, State Plan, 1959, 1960, 1963
- Folder 3 State Hospital Plan [Final], 1947, 1948, 1952
- Folder 4 Revised State Hospital Plan, Federal Participation [Final Plans], 1948, 1949

- Folder 5 State Hospital Plan, 1947-1958 (with gaps) (1 of 2)
- Folder 6 State Hospital Plan, 1947-1958 (with gaps) (2 of 2)
- Folder 7 Federal Loans to Colleges re Dormitories, 1951-1960 (with gaps) (1 of 2)
- Folder 8 Federal Loans to Colleges re Dormitories, 1951-1960 (with gaps) (2 of 2)
- Folder 9 Bureau of Labor Statistics, Federal Funds Projects, 1951, 1952
- Folder 10 Federal Works Agency, Estimate & Application, 1944, 1945, 1946
- Folder 11 Financing of Plant Additions, Cost of Increasing Class Size 1951 (1949-1954 with gaps)
- Folder 12 Financing of Plant Additions, Cost of Increasing Class Size, Freshman Class of 1975 (1945, 1949, 1950)
- Folder 13 Financing of Plant Additions, Cost of Increasing Class Size, Freshman Class of 1960 (1943, 1944)
- Folder 14 Financing of Plant Additions, Institutional Permanent Improvement Bill (March 1949) (1948-1950)
- Folder 15 Financing of Plant Additions, Budget Commission – Permanent Improvements, 1945, 1946, 1950
- Folder 16 Financing of Plant Additions, Senate Finance Committee, March 7, 1951, re Budget, Increase Class, Construction, 1951, 1954
- Folder 17 Financing of Plant Additions, Ways & Means Committee, 1/23/51, re Budget, Class Size, Land Purchase, 1951, 1953
- Folder 18 Financing of Plant Additions, Ways & Means Committee, Permanent Improvements, MCSC (correspondence to), 1947, 1949
- Folder 19 Financing of Plant Additions, Fund Raising Programs (USA), 1947, 1954, 1956
- Folder 20 Financing of Plant Additions, Hill-Burton Hospitals, 1955, 1956
- Folder 21 Financing of Plant Additions, Hospital Construction Financing – AEC, 1951
- Folder 22 Legislation, Hill-Burton Act: Reductions & Restorations, 1949-1956 (with gaps) (1 of 2)
- Folder 23 Legislation, Hill-Burton Act: Reductions & Restorations, 1949-1956 (with gaps) (2 of 2)
- Folder 24 Legislation, Hill-Burton Bill (S-191) – Hospital Construction, 1946-1949
- Folder 25 Legislation, MCSC General 1946-1950 (with gaps)
- Folder 26 Legislation: Reports, Journals, etc re Bills, 1946-1954 (with gaps)
- Folder 27 Legislature: Medical College Appropriations – SC Legislature, 1943-1948
- Folder 28 Legislation: Trustees Presentation to the Governor, June 1947 re Medical College Hospital Clinic Bill, 1947
- Folder 29 Legislation: Hand Bill (Confidential) 1945
- Folder 30 Permanent Improvements, 1960
- Folder 31 Permanent Improvements: Out-Patient Clinic Renovation, 1960
- Folder 32 Permanent Improvements: Psychiatry Expansion, 1959, 1960
- Folder 33 Permanent Improvements: Research Building, 1959, 1960
- Folder 34 Permanent Improvements: Tuition Revenue Bond Issue, 1953-1960

SERIES 12: GROUNDS

- Folder 35 Hospital, Dormitory, & Nursing Building, 1954-1957
- Folder 36 Swimming Pool, 1959, 1960

SERIES 13: HOUSING

- Folder 37 Faculty, 1956, 1959
- Folder 38 Phi Chi Fraternity (Construction), 1956-1959
- Folder 39 Student Housing, 1956-1960

SERIES 14: LAND

- Folder 40 Land, 1957-1960. 1965
- Folder 41 Land, Medical Society of SC, SC Electric & Gas Company, Medical College Agreement and Land Exchange, 1950-1966 (with gaps)
- Folder 42 Land – Re Dormitories, Pinehaven and Health Center: Acquisition of Land for Medical College Site (Hospital), 1945-1950, 1953
- Folder 43 Land – Re Dormitories, Pinehaven and Health Center: Land for School of Nursing Building, 1950, 1966
- Folder 44 Land – Re Dormitories, Pinehaven and Health Center: Land West of Lucas St, 1950-1954

BOX 18

- Folder 1 Land – Re Dormitories, Pinehaven and Health Center: Medical Area Map – re Plot of Medical Center, 1951-1964 (with gaps)
- Folder 2 Land – Re Dormitories, Pinehaven and Health Center: Site Clearance for Medical College Hospital-Clinic, 1950-1952 (1 of 2)
- Folder 3 Land – Re Dormitories, Pinehaven and Health Center: Site Clearance for Medical College Hospital-Clinic, 1950-1952 (2 of 2)
- Folder 4 Land – Re Dormitories, Pinehaven and Health Center: Ways & Means Committee re Land Purchase, January 23, 1951 (1951)
- Folder 5 Land – Porter Property, etc, 1963-1966

SERIES 15: LANTERN SLIDES

- Folder 6 Lantern Slides

SERIES 16: LEGAL COUNSEL

- Folder 7 Legal Counsel

SERIES 17: LEGISLATION

- Folder 8 Congressional Bills re Medicine, 1945, 1959, 1960
- Folder 9 Dentistry, School of, 1953
- Folder 10 For Legislatures, March 1946
- Folder 11 Permanent Improvements, State Institutions, 1953
- Folder 12 Reinstatement of 6th & 7th Floors in Medical College Hospital, 1953
- Folder 13 State, re President St, Corner of Lucas & Doughty, etc, 1954

SERIES 18: LICENSE

- Folder 14 State License – Medical College Hospital, 1955-1960 (with gaps)

SERIES 19: MEMBERSHIPS

- Folder 15 Hospital Associations: American Hospital Association Membership, 1953
- Folder 16 Hospital Associations: SC Hospital Association Membership, 1953

SERIES 20: NURSING, SCHOOL OF

- Folder 17 General Correspondence, 1956, 1958
- Folder 18 Building Committee, 1953-1956
- Folder 19 Contract – School of Nursing Building, 1954-1957 (1 of 2)
- Folder 20 Contract – School of Nursing Building, 1954-1957 (2 of 2)
- Folder 21 Dedication of School of Nursing Building, 8/29/1956 (1956)
- Folder 22 Dedication – School of Nursing Building, 1956-1957
- Folder 23 Finance – Nurses’ Building, 1953-1955
- Folder 24 Furnishing and Decorating, 1955
- Folder 25 Insurance – School of Nursing Building, 1955
- Folder 26 Pictures – School of Nursing Building & Site Clearance, 1956
- Folder 27 Building Plans, 1949-1955 (1 of 2)
- Folder 28 Building Plans, 1949-1955 (2 of 2)
- Folder 29 Site, Nursing Building, 1953, 1954
- Folder 30 Steam Line, 1954-1958 (1 of 2)
- Folder 31 Steam Line, 1954-1958 (2 of 2)
- Folder 32 Tablet, 1956

SERIES 21: OPERATION - DORMITORY

- Folder 33 1954-1955 (1 of 2)
- Folder 34 1954-1955 (2 of 2)
- Folder 35 1954-1956
- Folder 36 Advisory Committee, 1955, 1956
- Folder 37 Student Relations Committee, 1955
- Folder 38 Staff, 1955

SERIES 22: OPERATION – HOSPITAL

- Folder 39 Accounting & Fees, 1953-1961
- Folder 40 Letters to Medical Profession, 8/1/55 (1955)
- Folder 41 Standard Operating Procedures, circa 1955 (1 of 4)
- Folder 42 Standard Operating Procedures, circa 1955 (2 of 4)
- Folder 43 Standard Operating Procedures, circa 1955 (3 of 4)
- Folder 44 Standard Operating Procedures, circa 1955 (4 of 4)
- Folder 45 Standard Operating Procedures, Hospital Charges & Professional Fees, 1955-1961
- Folder 46 Standard Operating Procedures, Revised Surgical Fee Schedule, 1957
- Folder 47 Admissions, Hospital, 1955-1958
- Folder 48 Admissions, Hospital, By Counties, 1956-1965
- Folder 49 Admissions, Hospital, By Doctors, 1955-1958

BOX 19

- Folder 1 Agency Cases & Service, Hospital Staff Operation – Teaching Cases, 1955-1956
- Folder 2 Bad Allocation Plan, 1959-1960
- Folder 3 Blood Bank, 1954-1957
- Folder 4 Board Room – Use, 1956
- Folder 5 Charts, Hospital Patients – Hospital Operational Organization, 1955
- Folder 6 Diagnostic Clinic, 1955-1957
- Folder 7 Committees: Executive Committee Minutes, 1955
- Folder 8 Committees: Executive Committee Minutes, 1956
- Folder 9 Committees: Executive Committee Minutes, 1957
- Folder 10 Committees: Executive Committee Minutes, 1958
- Folder 11 Committees: Executive Committee Minutes, 1959
- Folder 12 Committees: Executive Committee Minutes, 1960
- Folder 13 Committees: Hospital Staff Executive Committee, Jan 1, 1955-Dec 29, 1956
- Folder 14 Committees: Hospital Staff Executive Committee, Meeting Minutes, Jan 4, 1957-Dec 19, 1958
- Folder 15 Committees: Hospital Staff Executive Committee, Meeting Minutes, Jan 9, 1959-Dec 30, 1960
- Folder 16 Committees: Joint House Staff Committee Minutes, 1955
- Folder 17 Committees: Professional Records Committee, 1955, 1957
- Folder 18 Committees: Therapeutics Committee, 1955, 1957
- Folder 19 Coroner – Hospital Deaths, etc, 1957
- Folder 20 Dental Services, 1956
- Folder 21 Director, Medical, 1955-1961
- Folder 22 Discharges, 1957
- Folder 23 Duke Endowment Report on Hospitals' Status, Cost, Needs, etc, 1944
- Folder 24 Duke Endowment, 1959-1963, 1965
- Folder 25 Fire Procedure, 1959
- Folder 26 Laboratory Division, Correspondence & Information, 1954-1955, 1961-1962
- Folder 27 Laboratory Division, Hospital Staff, 1950-1959
- Folder 28 Laboratory Division, Medical College Hospital Autopsies, 1958-1965
- Folder 29 Laboratory Division, Outside Laboratory Fees, 1956-1958
- Folder 30 Laboratory Division, Professional Revenue Distribution, 1955-1957
- Folder 31 Laboratory Service, 1956-1959, 1962
- Folder 32 Letters and Announcements (Patients admitted 9/26/55), 1955
- Folder 33 Letters and Announcements, Letters re Hospital Service, 1956-1959
- Folder 34 Liquor Store Near Medical Center, 1957
- Folder 35 Maintenance, 1955, 1959
- Folder 36 NTH – Operational Policy, 1953-1960
- Folder 37 Nursing Services, 1957, 1960, 1961
- Folder 38 Nursing Services – New Hospital, 1954-1958, 1960, 1964
- Folder 39 Nursing – Personnel Memos, I, II, & IV, 1956-1957
- Folder 40 Parking, 1958-1962
- Folder 41 Patients' Comments, 1958
- Folder 42 Personnel: Non-Professional, Policies, Discounts, 1956, 1960

- Folder 43 Pharmacy, Hospital Formulary, 1956
- Folder 44 Pharmacy, Staff, 1955, 1959
- Folder 45 Practice of Medicine by Hospitals, 1955, 1957
- Folder 46 Professional Collections Service, 1958
- Folder 47 Purchasing Policy, Supplies & Equipment – Contracts, 1959
- Folder 48 Records and Publications – Hospital Operations, 1955

BOX 20

- Folder 1 Referrals, General Correspondence, 1957-1960
- Folder 2 Referrals, Complaints, 1957-1960
- Folder 3 Soda Fountain & Other Concessions – Hospital Association for the Blind, 1956, 1958
- Folder 4 Staff, Hospital Staff Operation: Administrative Staff – New Medical College Hospital Appointments, 1954-1955
- Folder 5 Staff, Hospital Staff Operation: Application, Medical Director, 1955, 1956
- Folder 6 Staff, Clinical Staff, 1961
- Folder 7 Staff, Hospital Staff Operation: General, Policies, Appointments, 1954-1960. 1966 (1 of 2)
- Folder 8 Staff, Hospital Staff Operation: General, Policies, Appointments, 1954-1960. 1966 (2 of 2)
- Folder 9 Staff, Hospital Staff Operation: Meetings, Professional Staff – Absences, Excuses, 1957-1962
- Folder 10 Staff, Hospital Staff Operation: Internal Revenue Service – Professional Fees, 1955-1956
- Folder 11 Staff, Hospital Staff Operation: Staff Rules, 1956, 1962
- Folder 12 Staff, Hospital Staff Operation: Revenue Ceilings, 1957-1961
- Folder 13 Statistics, 1958-1965
- Folder 14 Supplies, 1955, 1958, 1959
- Folder 15 Tissue Bank: Eye, Blood Vessel, Bone, Cartilage, etc, 1956

SERIES 23: ORGANIZATION - HOSPITAL

- Folder 16 Hospital Organization, General, 1948, 1955
- Folder 17 Hospital Organization, General, 1954-1958
- Folder 18 Medical College Clinics, Organization Operating Procedure, Resource file, 6/12/1945-1/17/1961
- Folder 19 Questionnaire re Hospital Organization, 1948

BOX 22**SERIES 24: PICTURES**

Photographs – Expansion Program [unprocessed]

BOX 20, CONT'D**SERIES 25: PLANS AND ORGANIZATION**

- Folder 20 Master Plan of 1944 as Elaborated 1953
- Folder 21 Plans and Organization, 1944-1955 (1 of 2)
- Folder 22 Plans and Organization, 1944-1955 (2 of 2)

SERIES 26: MEDICAL CENTER PLANNING

- Folder 23 Medical Center Planning, 1956-1958

SERIES 27: POSITIONS – NEW MEDICAL COLLEGE HOSPITAL

- Folder 24 Applications for Positions, 1948-1949, 1953-1957
- Folder 25 Administrator – New Teaching Hospital, 1950-1952, 1957
- Folder 26 Hospital Administrative Consultant (Mr. H.M. Fairley), 1951-1953

SERIES 28: PUBLICITY

- Folder 27 Publicity re Visits of General Assembly, 2/24/60 (1960)
- Folder 28 Dean's Report, 1944, re Expansion Program
- Folder 29 Newspaper Editorials, 1947 & 1959
- Folder 30 Editorial, *State*, 1945-1947
- Folder 31 (Mr. Hewes) Publicity thru the Federal Works Agency, 1947-1949
- Folder 32 Expansion Program *Bulletin*, January 1945
- Folder 33 Re Medical College Hospital, 1955
- Folder 34 News Bulletins, etc, 1944-1946
- Folder 35 Pamphlet, Publicity, etc – re Roper vs Medical College Hospital (Seven Charleston Doctors), 1947
- Folder 36 Radio Broadcasts re Construction, 1950, 1951

SERIES 29: PUBLIC RELATIONS

- Folder 37 Brochures re Health Centers, 1955, 1956
- Folder 38 Newspaper Editors' Visit, Oct 12, 1955 (1955)

SERIES 30: STATISTICS

- Folder 39 Statistics, 1943, 1944, 1958
- Folder 40 Classes, Medical Schools Size of, Costs, etc, 1939-1940, 1944, 1947
- Folder 41 Distribution of Doctors in Medical Care, 1946-1948
- Folder 42 Financial Relations – Medical Schools & Teaching Hospitals, USA, 1948
- Folder 43 Hospital Beds in Cities Under 100,000 Population, 1944, 1945
- Folder 44 "The Hospital in the Changing Order" (article), 1947
- Folder 45 Hospital Survey – Publications, 1946, 1947
- Folder 46 Medical Education in the United States and Canada, 1955-1959
- Folder 47 Medical Statistics in South Carolina – by Dr. A.M. Lassek, 1943, 1944
- Folder 48 Newspapers, List of, in South Carolina, n.d.
- Folder 49 Place of Medical Schools in the Medical Care Program, etc., 1947, 1948
- Folder 50 Salaries in Southeastern Medical Schools, 1946, n.d.
- Folder 51 Teachers in Medical Schools, 1945

Folder 52 Teaching Beds – Other Medical Hospitals, 1946, 1947

SERIES 31: SUPERINTENDENT

Folder 53 Medical College Hospital, 1955-1966

Folder 54 Assistant Superintendent, 1956, 1957-1963

SERIES 32: TELEPHONE

Folder 55 Listings, 1955

SERIES 33: MISCELLANEOUS MATERIALS RE EXPANSION PROGRAM, 1944-

Folder 56 Atomic Energy Commission, 1951, 1954

Folder 57 Miscellaneous Materials, 1944-1951 (1 of 2)

Folder 58 Miscellaneous Materials, 1944-1951 (2 of 2)

Folder 59 Miscellaneous Materials Re Expansion Program, 1944 (1944-1956) (1 of 2)

BOX 21

Folder 1 Miscellaneous Materials Re Expansion Program, 1944 (1944-1956) (2 of 2)

Folder 2 News Clippings, 1963, 1966, 1969

Folder 3 Statement by Medical College Faculty, Jan 2, 1946 (1946)

Folder 4 South Carolina Servicemen After the War, June 1945

Folder 5 Medical College Hospital, A Statewide Hospital Service and Training Center for Professional Personnel, Feb 23, 1948

Folder 6 Medical College Expansion Program – Plans and Related Circumstances, June 26, 1947

Folder 7 Reprints, “A Great Medical Center” (Reprint from *Southern Hospitals*), Nov 1948

Folder 8 Reprints, “One Medical Center Coming Up” (Reprint from *Modern Hospital*), June 1948

Folder 9 Reprints, “The Responsibility of a Medical School to a Community”, Dr. Victor Johnson, 1947

Folder 10 Health Facilities Survey, State of SC – Research, Planning, and Development Board, 1947

Folder 11 Pamphlets, “A Survey of the Medical College Expansion Program and Its Factual Background”, by Drs. Lynch, Boone, Smith, Kelley, Cain, Kredel and Jenkins, 1945

Folder 12 Survey and Field Studies: AMA, AAMC, 1950

Folder 13 Survey and Field Studies: SC Research & Planning Board and Related Matters (Survey of Higher Education in South Carolina) 1945-1949

Folder 14 Survey and Field Studies: W.N. Walters, re Medical College Teaching Hospital, May 1947

Folder 15 Peabody Survey: Dr. Donald G. Anderson (Council on Medical Education & Hospitals re Survey of 1948, etc), 1945, 1946, 1948

Folder 16 Peabody Survey: SC Planning & Development Board Survey, 1946

Folder 17 Peabody Survey: Re Survey of Medical Facilities, MCSC (Council on Medical Education & Hospitals, 1948) 1948

- Folder 18 Peabody Survey: Dr. Herman G. Weiskotten (Re Teaching Facilities, MCSC), 1947, 1948
- Folder 19 Peabody Survey: Dr. Fred C. Zapee, Secretary, Association of American Medical Colleges, Re Teaching Facilities, 1945-1948
- Folder 20 Peabody Survey: Sanger Report (Medical College Survey, 1945) 1945, 1946, 1963
- Folder 21 Peabody Survey: Dr. W. T. Sanger (Correspondence re Survey of Medical College, 1945) 1945-1953
- Folder 22 Hospital Consultants, 1946, 1949
- Folder 23 "Public Higher Education in South Carolina – A Survey Report" (Peabody College), 1946