



**Collection #:** ARC 105  
**Name:** The William H. Knisely, PhD Papers  
**Dates:** 1975-1982  
**Size:** 15.75 cubic feet  
**Processed:** January 2008 by JMW  
**Restrictions:** Restrictions are noted in the folder title.  
**Citation:** The William H. Knisely, PhD Papers, ARC 105, Waring Historical Library, Medical University of South Carolina, Charleston, SC

**Biographical Note:** William H. Knisely was born in Houghton, Michigan on February 3, 1922. After studying at the University of Chicago and the University of Brussels, he received a PhD from the Medical College of South Carolina in 1954. Dr. Knisely served as professor of anatomy at Duke University and the University of Kentucky (where he was also chair of the anatomy department). Dr. Knisely was also the Director of the Institute of Biology and Medicine at the University of Michigan, in addition to being the Vice Chancellor of Health Affairs for the University of Texas System.

Dr. Knisely was a member of numerous professional organizations, including the American Association of Anatomists, the South Carolina Medical Association, and the American Medical Association. He authored or co-authored more than thirty scientific papers in journals such as *Endocrinology*, the *American Journal of Physiology*, and the *Annals of Internal Medicine*.

Dr. Knisely's professional awards include the MUSC Sesquicentennial Distinguished Alumnus Award and the University of Oklahoma Medical Alumni Association Friend of Medicine Award. Professional achievements include serving as the Commissioner of the Navajo Health Authority, Chair of the Advisory Board of the American Dietetic Association, and Chairman of the Program Planning Committee of the National Advisory Council on Education for Health Resources of the Public Health Service.

After being hired as Academic Vice President and President Elect in 1974, he was officially made President of MUSC in December of 1975. Dr. Knisely served as MUSC President until 1982, leaving South Carolina to become Executive Associate Dean and Professor of Anatomy at the University Of Oklahoma College of Medicine. He retired in

1993.

Dr. Knisely married Marguerite Marie Labasse, whom he met in France while serving in the U.S. Army during World War II, in 1947, and had five children. He died on May 7, 2004.

**Scope and Content Note:** The William H. Knisely, PhD Papers, 1975-1982, 15.75 cubic feet, document Dr. Knisely's tenure as the President of the Medical University of South Carolina from 1975-1982. The collection has been arranged into three series: the Administrative Correspondence Series, the Administrative Files Series, and the Resource Files Series.

The **Administrative Correspondence Series**, 1975-1982, 1 cubic foot, contains Dr. Knisely's correspondence pertaining to the functioning of MUSC. Correspondents include MUSC faculty and staff, as well as Governor James B. Edwards, S.C. Senator Harry A. Chapman, Jr., S.C. Representative Robert L. Helmly, and Dr. Neill W. Macauley. Topics of the correspondence include hospital complaints, institutional grants, admissions, and medical practice plans.

The **Administrative Files Series**, 1975-1982, 14 cubic feet, contains records documenting the oversight and administration of MUSC. The series is arranged into 24 sub-series.

The **Academic Departments Sub-Series**, 1975-1982, 1.75 cubic feet, contains files on the activities of the various departments of MUSC. These files include information on faculty appointments, requests for equipment, grant information, department statistics, and productivity reports. The series is arranged alphabetically.

The **Accreditation Sub-Series**, 1976-1980, .25 cubic feet, contains records pertaining to MUSC's accreditation by organizations such as the Southern Association of Colleges and Schools. Records in the series include accreditation applications, self-study reports, faculty surveys, and master plans. The series is arranged alphabetically.

The **Board of Trustees Sub-Series**, 1975-1982, .10 cubic feet includes miscellaneous records relating to Dr. Knisely's role on the Board of Trustees, as well as Board of Trustees policies.

The **Budget and Audit Sub-Series**, 1975-1980, .40 cubic feet, includes the proposed operating budget for 1979-1980, a budget cut analysis, and records from the Legislative Audit Council. The series also includes information on Haskins and Sells, the auditing firm used by MUSC. The series is arranged alphabetically.

The **Capital Improvement Sub-Series**, 1975-1981, 1.50 cubic feet, contains requests for funding through capital improvement bonds, proposals for an east wing addition to the MUSC Medical Center, summaries of capital improvement projects, as well as forms and correspondence with legislators and administrators of organizations such as the South Carolina Commission on Higher Education.

The **College of Dental Medicine Sub-Series**, 1976-1981, .10 cubic feet, includes records documenting the activities and administration of MUSC's College of Dental Medicine. Records in the series include evaluation reports of the college by the American Dental Association, and a survey manual from the Commission on Dental Education. The series is arranged alphabetically.

The **College of Graduate Studies Sub-Series**, 1975-1982, .25 cubic feet, includes records on the master's program at MUSC, information on Dean Dr. John Zemp, the College of Graduate Studies Manual, a proposal for a master's in nursing program, and miscellaneous information relating to students.

The **College of Health Related Professions Sub-Series**, 1975-1982, .25 cubic feet, includes a report on creating new allied health programs, and correspondence relating to the Medex program.

The **College of Medicine Sub-Series**, 1975-1982, .5 cubic feet, includes records on national board exams, various programs within the College of Medicine, deans of the College of Medicine, and student dismissals (which are restricted). The sub-series also contains a report on the College of Medicine applicant pool and class size.

The **College of Nursing Sub-Series**, 1976-1982, .5 cubic feet, includes a nursing accreditation report, records on state nursing board scores, and information on the nursing satellite and midwifery programs.

The **College of Pharmacy Sub-Series**, 1976-1981, .025 cubic feet, includes a "statement of intent" from the College of Pharmacy faculty, a five-year plan for the college, and a 1976-1977 faculty salary survey.

The **Commencement Sub-Series**, 1976-1981, .5 cubic feet, includes lists of graduates, commencement addresses, instructions on how to wear graduation regalia, and a commencement program.

The **Council of Presidents Sub-Series**, 1976-1982, .10 cubic feet, includes correspondence with other members of the organization, meeting minutes, and reports prepared for or by the organization.

The **Facilities and Physical Plant Sub-Series**, 1976-1982, .50 cubic feet, includes records relating to the operations of MUSC's facilities. The sub-series includes records from the Office of Parking Management, the task force on facilities, Alumni Memorial house, and Wickliffe House. The sub-series is arranged alphabetically.

The **Faculty Sub-Series**, 1975-1982, .75 cubic feet, includes faculty-meeting minutes, faculty handbooks, records of the faculty grievance and pay committees, and information on faculty appointments. The sub-series is arranged alphabetically.

The **Government Sub-Series**, 1975-1982, .75 cubic feet, contains records illustrating the relationship between MUSC and government agencies and officials at the municipal, state, and federal level. The series includes correspondence with government officials, a program proposal to address the distribution of doctors in South Carolina, criteria for review of government funded projects, MUSC's application for a radioactive waste transport permit, and the 1981 conciliation agreement between the U.S. Department of Labor and MUSC.

The **Hospital Administration Sub-Series**, 1977-1982, .5 cubic feet, includes materials on the hospital's 25<sup>th</sup> anniversary in 1980, the east wing addition of the children's hospital, by-laws and regulations for clinical staff, and other miscellaneous documents relating to the administration of the MUSC Medical Center. The sub-series is arranged alphabetically.

The **Legal Sub-Series**, 1975-1982, .5 cubic feet, includes MUSC governing documents, as well as miscellaneous documents pertaining to legal matters at

MUSC. The sub-series contains correspondence with the office of university council and reports on the administrative structure of MUSC. The sub-series is arranged alphabetically.

The **Miscellaneous Administrative Files Sub-Series**, 1975-1982, 1 cubic foot, includes a variety of administrative materials used by Dr. Knisely in his role as MUSC President. These records include files on minority affairs, nepotism at MUSC, student complaints, the South Carolina Sea Grant consortium, the MUSC Library, and Storm Eye Institute, among other subjects.

The **Organizations Sub-Series**, 1975-1982, .50 cubic feet, documents the relationship between MUSC and various organizations. The series includes records relating to local, state and regional, and national organizations. Records in the series include Dr. Knisely's correspondence with organization administrators, reports, event programs, itineraries, and organization newsletters. Organizations represented in the series include the Association of Academic Health Centers, the South Carolina Statewide Health Coordinating Council, and the South Carolina Medical Association. The series is arranged alphabetically.

The **Other Colleges and Universities Sub-Series**, 1975-1982, .5 cubic feet, includes administrative records on colleges and universities. The sub-series contains records on the Clemson/MUSC Preventive Medicine Program, the affiliation between the MUSC College of Nursing and Francis Marion College, as well as its affiliation with Winthrop College. Other schools represented in the sub-series include: Voorhees College, the Baptist College at Charleston, Trident Technical College, and the College of Charleston. The sub-series is arranged alphabetically.

The **Other Hospitals Sub-Series**, 1976-1981, 1.5 cubic feet, includes records on the administration of hospitals other than the MUSC Medical Center. The sub-series contains Board of Trustees records from Charleston County Hospital, and records on the McClellan Banks Hospital, St. Francis Xavier Hospital, the Veteran's Administration Hospital, and Roper Hospital, among others. The sub-series is arranged alphabetically.

The **Presidents Advisory Council Sub-Series**, 1976-1981, .30 cubic feet. The President's Advisory Council was established to support and assist the Medical University in its goals and objectives. The Council also provides the President input, recommendations and suggestions as to the goals and objectives and the overall operation of the Medical University. This series is arranged chronologically according to its original file structure.

The **President's Office Sub-Series**, 1976-1982, .75 cubic feet, contains records on office procedures in the MUSC Office of the President, staff meeting records, and information on the search for Dr. Knisely's successor. The sub-series is arranged alphabetically.

The **Resource Files Series**, 1975-1981, .75 cubic feet, contains records used by Dr. Knisely for reference in the administration of MUSC and the MUSC Medical Center. These reference materials include MUSC planning and development files, reports prepared for Dr. Knisely, and materials from the South Carolina Commission on Higher Education. The series is arranged into three sub-series: the Planning Sub-Series, the Reports Sub-Series, and the South Carolina Commission on Higher Education Sub-Series.

The **Planning Sub-Series**, 1976, .25 cubic feet, includes records produced by the MUSC Planning Committee, as well as general planning records. The sub-series is arranged alphabetically.

The **Reports Sub-Series**, 1975-1981, .5 cubic feet, includes reports presented to Dr. Edwards on a variety of subjects from different departments of MUSC. These include a report on computer utilization at MUSC, a hospital status report, and a student-faculty data comparison. The series also includes President's Reports, prepared by Dr. Knisely. The series is arranged alphabetically.

The **South Carolina Commission on Higher Education Sub-Series**, 1981, .025 cubic feet, includes a report on graduate medical programs in South Carolina. The S. C. Commission on Higher Education is an organization that aims to promote quality and efficiency in the state system of higher education with the goal of fostering economic growth and human development in South Carolina.

### **Subject Headings:**

Knisely, William H. (1922-2004)  
 Medical University of South Carolina (Charleston)  
 College presidents -- United States  
 College teachers -- United States  
 College trustees  
 Universities and Colleges Administration

### **Inventory:**

#### **Administrative Correspondence**

##### Box 1:

Folder 1: Admissions, 1975-1976  
 Folder 2: Admissions, 1978-1979  
 Folder 3: Admissions, 1978-1980  
 Folder 4: S.C. Senator Harry A. Chapman, Jr., 1975-1977  
 Folder 5: Governor James B. Edwards, no date  
 Folder 6: Government, 1977-1981  
 Folder 7: S.C. Representative Robert L. Helmly, 1977, 1979  
 Folder 8: S.C. Representative B.L. Hendricks, Jr., 1977  
 Folder 9: Hospital Complaints (1 of 2), 1975-1978  
 Folder 10: Hospital Complaints (2 of 2), 1975-1978  
 Folder 11: Immunology and Microbiology, 1976  
 Folder 12: Immunology and Microbiology, 1975-1977  
 Folder 13: Institutional Grants, 1976  
 Folder 14: Dr. Neill W. Macauley (Restricted), 1976  
 Folder 15: Medical Practice Plans, 1980  
 Folder 16: Medical Technology, 1977-1981  
 Folder 17: Medicine, 1975-1982  
 Folder 18: Medicine, 1975-1982  
 Folder 19: Dr. B.M. Montgomery, 1976-1977

Folder 20: Nephrology, 1977  
Folder 21: Neurology, 1975-1982  
Folder 22: Neurosurgery, 1976-1982  
Folder 23: Nurse Anesthetists, 1976-1980  
Folder 24: Obstetrics and Gynecology, 1976  
Folder 25: Obstetrics and Gynecology, 1977-1979  
Folder 26: Obstetrics and Gynecology, 1980-1982  
Folder 27: Occupational Therapy, 1976-1980  
Folder 28: Office of the Governor and Lt. Governor, 1978-1982  
Folder 29: Oncology, 1976-1977  
Folder 30: Optometry, 1977  
Folder 31: Pathology, 1974-1977  
Folder 32: Pathology, 1978-1982  
Folder 33: The Honorable Leon Rampey, 1979, 1981  
Folder 34: Dr. J.W. Schofield, 1975-1976  
Folder 35: Students, 1975-1982  
Folder 36: Dr. John E. Wise (Restricted), 1977-1982

### **Academic Departments**

#### Box 2:

Folder 1: Anatomy, 1975-1980  
Folder 2: Animal Lab Medicine, 1975-1980  
Folder 3: Animal Lab Medicine, 1975-1980  
Folder 4: Animal Lab Medicine, 1975-1980  
Folder 5: Animal Lab Medicine, 1975-1980  
Folder 6: Anesthesiology, 1977-1981  
Folder 7: Baccalaureate, 1975-1980  
Folder 8: Biochemistry, 1975-1981  
Folder 9: Biometry, 1976-1982  
Folder 10: Cardiology, 1975-1982  
Folder 11: Clinical Microbiology, 1975-1982  
Folder 12: Cytotechnology, 1976-1978  
Folder 13: Dental Hygienist, 1976-1980  
Folder 14: Dermatology, 1977-1981  
Folder 15: Extracorporeal Circulation Degree, 1978  
Folder 16: Family Medicine, 1978  
Folder 17: Family Practice, 1978  
Folder 18: Family Practice, 1977  
Folder 19: Family Practice, 1977  
Folder 20: Family Practice, 1977-1981  
Folder 21: Gastroenterology, 1976-1980  
Folder 22: Internal Medicine, 1980-1981  
Folder 23: Laboratory Medicine, 1975-1982  
Folder 24: Marine Biology, 1976, 1980  
Folder 25: Ophthalmology, 1975-1976  
Folder 26: Ophthalmology, 1975-1977

Folder 27: Ophthalmology, 1976  
Folder 28: Ophthalmology, 1977-1978  
Folder 29: Ophthalmology, 1978  
Folder 30: Ophthalmology, 1979-1981  
Folder 31: Optometry Program, 1978-1980  
Folder 32: Orthopedic Surgery, 1975-1982

Box 3:

Folder 1: Otolaryngology, 1975-1979  
Folder 2: Pediatrics, 1980-1982  
Folder 3: Pediatrics, 1975-1979  
Folder 4: Pharmacology, 1976-1981  
Folder 5: Physical Medicine and Rehabilitation, 1979-1981  
Folder 6: Physical Therapy, 1976-1981  
Folder 7: Physician's Assistant, 1976-1981  
Folder 8: Physiology, 1978-1980  
Folder 9: Professional Optometric Degree, 1975-1982  
Folder 10: Proposed Optometry,  
Folder 11: Proposed Optometry,  
Folder 12: Prosthodontics, 1981  
Folder 13: Psychiatry, 1976-1980  
Folder 14: Psychiatry, 1977-1980  
Folder 15: Psychiatry, 1979-1981  
Folder 16: Radiologic Technology, 1976-1982  
Folder 17: Radiology, 1975-1982  
Folder 18: Radiologic Technology, 1976-1982  
Folder 19: Respiratory Therapy, 1976-1977  
Folder 20: Rheumatology and Immunology, 1978, 1980  
Folder 21: Surgery, 1975-1982  
Folder 22: Surgery, 1975-1982  
Folder 23: Urology, 1978-1982

**Accreditation**

Folder 24: Accreditation, 1978-1979  
Folder 25: Allied Health Accreditation, 1977-1980  
Folder 26: Joint Accreditation, 1976-1979  
Folder 27: Joint Accreditation, 1976-1979

**Board of Trustees**

Box 4:

Folder 1: Miscellaneous, 1975-1982  
Folder 2: Policies, 1976  
Folder 3: Policies, 1976

**Budget and Audit**

- Folder 4: Analysis of Budget Cut, 1975-1976
- Folder 5: Haskins and Sells, MUSC Auditors, 1975
- Folder 6: Haskins and Sells, MUSC Auditors, 1975-1979
- Folder 7: Legislative Audit Council, 1978-1981
- Folder 8: Legislative Audit Council, 1978-1981
- Folder 9: Legislative Audit Council Management and Performance Review of MUSC, 1979
- Folder 10: Proposed Operating Budget, 1979-1980

**Capital Improvement**

- Folder 10: Capital Improvement Bonds, 1975-1981
- Folder 11: Capital Improvement Priorities, 1978, 1981
- Folder 12: Capital Improvement Projects, 1975-1977
- Folder 13: Capital Improvement Projects, 1976-1977
- Folder 14: Capital Improvement Projects, 1976-1977
- Folder 15: Capital Improvement Projects, 1976-1977
- Folder 16: Capital Improvement Projects, 1978
- Folder 17: Capital Improvement Projects, 1978-1979
- Folder 18: Forms for Approval by State Budget and Control Board for Capital Improvement Projects, 1979
- Folder 20: Forms for Approval by State Budget and Control Board for Capital Improvement Projects, 1979
- Folder 21: Forms for Approval by State Budget and Control Board for Capital Improvement Projects, 1980
- Folder 22: Forms for Approval by State Budget and Control Board for Capital Improvement Projects, 1980
- Folder 23: Forms for Approval by State Budget and Control Board for Capital Improvement Projects, 1980
- Folder 24: Forms for Approval by State Budget and Control Board for Capital Improvement Projects, 1981

**Box 5:**

- Folder 1: Forms: Schedule B and C, 1982
- Folder 2: Forecast of Draws: D-2, 1981
- Folder 3: Fund Request Act #354, 1976-1977
- Folder 4: Institution Bonds, 1976-1978
- Folder 5: Institution Bonds, 1978
- Folder 6: Institution Bond Debt Service, 1976
- Folder 7: Institution Bond Proceeds, 1976
- Folder 8: Institution Bond Proceeds, 1978-1980
- Folder 9: Joint Bond Review Committee: Analysis, 1980
- Folder 10: Miscellaneous: CIB, 1978-1980
- Folder 11: Original D-2 and D-3 Work Papers Compiled by Dianne Bishop  
And Bob Broadhead, 1981
- Folder 12: Plant Bonds Revenue, 1976-1978



- Folder 13: Plant Improvement Bonds, 1976-1979
- Folder 14: Plant Improvement Bonds, 1979-1980
- Folder 15: Plant Improvement Bonds: Repayments, 1976-1978
- Folder 16: Priority 3, 1980
- Folder 17: Priority 3, 1980
- Folder 18: Priority 3 and 4: Educational Equipment, 1980
- Folder 19: Priority 4, 1980
- Folder 20: Proceeds: CIB, 1976
- Folder 21: Reconciliation Capital Improvement Bond, 1978-1982
- Folder 22: Revised Capital Improvement Bond: D-2 and D-3, 1981
- Folder 23: Revised Cash Forecast: Mike Windham, 1981
- Folder 24: State Bonds, 1979
- Folder 25: State Institution Bonds, 1976-1978
- Folder 26: State Treasurer's Office, 1980-1982
- Folder 27: Work Papers for Non-CIB D-2 and D-3 Forecast of Draws, 1981

Box 6:

**College of Dental Medicine**

- Folder 1: College of Dental Medicine, 1976-1981
- Folder 2: College of Dental Medicine, 1978
- Folder 3: College of Dental Medicine, 1979
- Folder 4: Dental Clinic, 1980-1981

**College of Graduate Studies**

- Folder 5: Addendum to Master's Program, 1977
- Folder 6: Dean Dr. John Zemp, 1979-1982
- Folder 7: Graduate Students, 1975-1981
- Folder 8: Graduate Studies, 1975-1981
- Folder 9: Master's Program, 1975-1976

**College of Health Related Professions**

- Folder 10: College of Health Related Professions, 1975-1980
- Folder 11: College of Health Related Professions, 1980-1982
- Folder 12: Medex, 1976

**College of Medicine**

- Folder 13: College of Medicine, 1976-1979
- Folder 14: College of Medicine, 1979-1981
- Folder 15: College of Medicine: Deans, 1976-1981
- Folder 16: College of Medicine: Dismissals (Restricted), 1978-1980
- Folder 17: College of Medicine: Various Programs, 1981
- Folder 18: College of Medicine: National Boards, 1975-1982

**College of Nursing**

- Folder 19: College of Nursing, 1976-1980

Folder 20: College of Nursing, 1977-1978  
Folder 21: College of Nursing, 1977-1978  
Folder 22: College of Nursing, 1978-1982  
Folder 23: College of Nursing, 1979  
Folder 24: Midwifery Program, 1976-1981

Box 7:

**College of Nursing (cont)**

Folder 1: Nursing Accreditation Report, no date  
Folder 2: Nursing Grants, 1976-1979  
Folder 3: Nursing Satellite Program (1 of 2), 1980  
Folder 4: Nursing Satellite Program (2 of 2), 1980  
Folder 5: State Board of Nursing, 1979-1982  
Folder 6: State Board Scores, 1975-1979  
Folder 7: Winthrop Satellite Program, 1977

**College of Pharmacy**

Folder 8: College of Pharmacy, 1976-1981

**Commencement**

Folder 9: 1976  
Folder 10: 1976-1977  
Folder 11: 1978  
Folder 12: 1979  
Folder 13: 1980  
Folder 14: 1981

**Council of Presidents**

Folder 15: 1976  
Folder 16: 1976  
Folder 17: 1976  
Folder 18: 1976  
Folder 19: 1977  
Folder 20: 1978  
Folder 21: 1979  
Folder 22: 1980  
Folder 23: 1980  
Folder 24: 1981  
Folder 25: 1982

Box 8:

**Facilities and Physical Plant**

Folder 1: Alumni Memorial House, 1978-1982  
Folder 2: BCD Building, 1978-1982  
Folder 3: Motor Vehicle Management, 1981

Folder 4: Parking Management, 1976-1982  
Folder 5: Parking Management, 1976-1979  
Folder 6: Physical Plant, 1976-1980  
Folder 7: Physical Plant, 1980-1982  
Folder 8: Referral Facility, 1977  
Folder 9: Task Force: Facilities, 1979  
Folder 10: Task Force: Facilities, 1979-1982  
Folder 11: Van Pooling, 1978-1982  
Folder 12: Wickliffe House, 1978  
Folder 13: Wickliffe House, 1980

**Faculty**

Folder 14: Faculty Appointments, 1976-1982  
Folder 15: Faculty Grievance Committee, 1981  
Folder 16: Faculty Handbooks, 1978-1982  
Folder 17: Faculty Handbook Committee, 1977  
Folder 18: Faculty Handbook Committee, 1978-1980  
Folder 19: Faculty Leave, 1980-1982  
Folder 20: Faculty Meeting Minutes, 1975-1981  
Folder 21: Faculty Meeting Minutes, 1976  
Folder 22: Faculty Meeting Minutes, 1978-1982  
Folder 23: Faculty Pay Committee, 1977-1978  
Folder 24: Faculty Pay Committee, 1978-1982  
Folder 25: Faculty Salaries, 1978-1981  
Folder 26: Faculty Senate Beginnings, 1977

Box 9:**Faculty (cont)**

Folder 1: Faculty Senate, 1977-1980  
Folder 2: Faculty Senate Minutes, 1979-1982  
Folder 3: Faculty Vote on Proposed Grievance and Appeal Procedure, 1979

**Government**

Folder 4: Attorney General, 1975-1979  
Folder 5: Chamber of Commerce, 1976-1980  
Folder 6: Chamber of Commerce, 1981  
Folder 7: Controller General, 1980-1981  
Folder 8: Legislative Bills/Acts (1 of 2)  
Folder 9: Legislative Bills/Acts (2 of 2)  
Folder 10: Office of the Governor, 1978-1980  
Folder 11: Office of the Governor, 1979-1981  
Folder 12: Proposed Legislation  
Folder 13: S.C. Department of Health and Environmental Controls, 1977-1978  
Folder 14: S.C. Department of Health and Environmental Controls, 1979-

1981

Folder 15: South Carolina Government

Folder 16: State Budget and Control Board, 1980-1982

Folder 17: U.S. Department of Health, Education, and Welfare,

Folder 18: U.S. Department of Health, Education, and Welfare,

Folder 19: U.S. Department of Health and Human Services

Folder 20: U.S. Department of Labor

### **Hospital Administration**

Folder 21: 25<sup>th</sup> Anniversary of the Hospital, 1980

Folder 22: Children's Hospital East Wing Addition, 1977

Folder 23: Children's Hospital East Wing Addition, 1977-1982

Folder 24: Children's Hospital East Wing Addition, 1979-1981

Folder 25: Clinical Staff: By-Laws, Rules, and Regulations, 1981

Folder 26: Controlled Substances, 1979

Folder 27: Controlled Substances, 1979-1981

Folder 28: Hospital Administration, 1977-1982

Folder 29: Hospital Administration, 1979-1981

### Box 10

### **Hospital Administration (cont)**

Folder 1: Hospital and Patient Care Committee, 1977-1978

Folder 2: Medical Records, 1978-1980

Folder 3: Medical University Hospital Certificate of Need Application, 1979

Folder 4: MUSC Clinics, 1981

Folder 5: Operating Rooms, 1978-1979

### **Legal**

Folder 6: Governing Documents

Folder 7: Governing Documents

Folder 8: Legal Miscellaneous, 1975-1981

Folder 9: Legal Miscellaneous, 1975-1981

Folder 10: Legal Miscellaneous, 1976-1982

Folder 11: Legal Miscellaneous, 1979, 1982

### **Miscellaneous Administrative**

Folder 12: Administrative, 1976

Folder 13: Administrative, 1976-1981

Folder 14: Administrative, 1977

Folder 15: Administrative Council, 1979-1982

Folder 16: Annual Good Health Appeal, 1981

Folder 17: Audio Visual Department, 1980-1981

Folder 18: Cancer Research Center, 1978

Folder 19: Center for the Prevention of Illness and Accidents, 1980-1981

Folder 20: Chaplaincy Program, 1980

- Folder 21: Curriculum, 1975-1976, no date
- Folder 22: Curriculum, 1976
- Folder 23: Curriculum, 1978
- Folder 24: Diploma, 1975-1982
- Folder 26: Director of University Relations: W.M. Matthew, 1980
- Folder 27: Dissertation: J.B. Duke McHugh (1 of 2)
- Folder 28: Dissertation: J.B. Duke McHugh (2 of 2)
- Folder 29: Division of Continuing Education (1 of 2)
- Folder 30: Division of Continuing Education (2 of 2)

Box 11:

**Miscellaneous Administrative (cont)**

- Folder 1: ETV Programs, 1975-1980
- Folder 2: Fort Johnson
- Folder 3: Kellogg Leadership Project, 1981
- Folder 4: Library, 1976-1982, no date
- Folder 5: Marine Sciences Committee, 1975-1981
- Folder 6: McDonald House, 1979-1982
- Folder 7: MUSC Computer System, 1976-1978
- Folder 8: MCAT Texas, 1977
- Folder 9: Minority Affairs, 1976-1978
- Folder 10: Minority Affairs, 1979-1981
- Folder 11: Nepotism, 1981
- Folder 12: Note Taking Services, 1976-1977
- Folder 13: Obelisk Award, 1981
- Folder 14: Professional Staff Office, 1976-1980
- Folder 15: Project Scooter, 1982
- Folder 16: Public Information and Education Committee, 1980-1981
- Folder 17: SeaGrant,
- Folder 18: Sims-Hester Chair, 1977-1981
- Folder 19: South Carolina State Museum, 1981
- Folder 20: Standard Operating Procedures, no date
- Folder 21: State Grievance Procedure, 1977-1979
- Folder 22: Storm Eye Institute, 1975-1982
- Folder 23: Student Complaints, 1977-1980
- Folder 24: Task Force: Appropriation Formula, 1978-1981
- Folder 25: Task Force: Entry Level and Terminal Degrees, 1980
- Folder 26: Task Force: Goals, 1979
- Folder 27: Task Force: Health and Medical Education, 1979-1980
- Folder 28: Private Sector Administrative Evaluation, 1979-1982
- Folder 29: Waring Historical Library, 1980-1982
- Folder 30: The "Wedge"

Box 12**Organizations**

- Folder 1: American Entomological Institute: Henry Townes, 1981-1982
- Folder 2: Association of Academic Health Centers (1 of 2), 1979-1981
- Folder 3: Association of Academic Health Centers (2 of 2), 1979-1982
- Folder 4: Association of Academic Health Centers, 1980
- Folder 5: Association of Academic Health Centers, 1980
- Folder 6: Charleston County Medical Society,
- Folder 7: Charleston Higher Education Consortium, 1979-1982
- Folder 8: Charleston Higher Education Consortium, 1980
- Folder 9: Charleston Higher Education Consortium, 1980
- Folder 10: Charleston Higher Education Consortium, 1980
- Folder 11: Charleston Neighborhood Commission, 1978
- Folder 12: South Carolina Medical Association, 1975-1978
- Folder 13: South Carolina Medical Association, 1979-1981
- Folder 14: South Carolina Statewide Health Coordinating Council, 1977-1979
- Folder 15: South Carolina Statewide Health Coordinating Council, 1978
- Folder 16: South Carolina Statewide Health Coordinating Council, 1979
- Folder 17: United Way

**Other Colleges and Universities**

- Folder 18: Baptist College at Charleston, 1977-1979
- Folder 19: Bowman Gray School of Medicine, 1981, no date
- Folder 20: The Citadel, 1978-1981
- Folder 21: Clemson/MUSC Preventive Medicine, 1976, no date
- Folder 22: College of Charleston, 1977, 1981
- Folder 23: Francis Marion College/MUSC College of Nursing, 1978-1982
- Folder 24: Newberry College, 1981
- Folder 25: Other Colleges and Universities, 1979-1982
- Folder 26: Trident Tech, 1975-1981
- Folder 27: University of Chicago, 1978
- Folder 28: University of South Carolina, 1981
- Folder 29: University of Virginia, 1978-1981
- Folder 30: Voorhees College, 1981
- Folder 31: Winthrop College/MUSC College of Nursing, 1975-1980
- Folder 32: Winthrop College, 1981

Box 13:**Other Hospitals**

- Folder 1: Charleston County Hospital, 1976
- Folder 2: Charleston County Hospital, 1976-1977
- Folder 3: Charleston County Hospital, 1978
- Folder 4: Charleston County Hospital, 1978

Folder 5: Charleston County Hospital, 1978-1980  
Folder 6: Charleston County Hospital, 1979  
Folder 7: Charleston County Hospital, 1979  
Folder 8: Charleston County Hospital, 1979  
Folder 9: Charleston County Hospital, 1979  
Folder 10: Charleston County Hospital, 1979-1980  
Folder 11: Charleston County Hospital, 1980  
Folder 12: Charleston County Hospital, 1980  
Folder 13: Charleston County Hospital, 1980  
Folder 14: Charleston County Hospital, 1981  
Folder 15: Charleston County Hospital, 1982  
Folder 16: Charleston County Hospital, 1982  
Folder 17: Charleston County Hospital, 1982  
Folder 18: Charleston County Hospital: Board of Trustees, 1975-1976  
Folder 19: Charleston County Hospital: Board of Trustees, 1976  
Folder 20: Charleston County Hospital: Board of Trustees, 1976  
Folder 21: Charleston County Hospital: Board of Trustees, 1976-1977

Box 14:

**Other Hospitals (cont)**

Folder 1: Charleston County Hospital: Board of Trustees, 1976-1977  
Folder 2: Charleston County Hospital: Board of Trustees, 1976-1981  
Folder 3: Charleston County Hospital: Board of Trustees, 1977  
Folder 4: Charleston County Hospital: Board of Trustees, 1978  
Folder 5: Charleston County Hospital: Board of Trustees, 1978  
Folder 6: Charleston Memorial Hospital, 1979  
Folder 7: County Memorial Hospital, 1978-1981  
Folder 8: County Memorial Hospital, 1981  
Folder 9: Greenville General Hospital, 1976  
Folder 10: Greenville General Hospital, 1978  
Folder 11: Greenville General Hospital, 1980  
Folder 12: McClennan Banks Hospital, 1976-1977  
Folder 13: Richland Memorial Hospital, 1976, 1978  
Folder 14: Roper Hospital, 1976-1981  
Folder 15: St. Francis Xavier Hospital, 1976, 1981  
Folder 16: Spartanburg General Hospital, 1976-1977  
Folder 17: Veteran's Administration, 1976-1981

**President's Advisory Council**

Folder 18: 1976  
Folder 19: 1976  
Folder 20: 1976  
Folder 21: 1977  
Folder 22: 1977  
Folder 23: 1977

Folder 24: 1977

Folder 25: 1977

Folder 26: 1977

Folder 27: 1977

Folder 28: 1977

Box 15:

**President's Advisory Council (cont)**

Folder 1: 1978

Folder 2: 1978

Folder 3: 1978

Folder 4: 1978

Folder 5: 1978

Folder 6: 1978

Folder 7: 1979

Folder 8: 1979

Folder 9: 1980

Folder 10: 1981

**President's Office**

Folder 11: President's Office, 1976

Folder 12: President's Office, 1981

Folder 13: President's Office: Office Procedures, 1976, 1978

Folder 14: President's Office: Staff Meetings, 1976

Folder 15: President Search, 1981

Folder 16: President Search: Advertising, 1981

Folder 17: President Search: Advisory Committee, 1981

Folder 18: President Search: Affirmative Action, 1981

Folder 19: President Search: Board Search Committee, 1981

Folder 20: President Search: Board Search Committee Meeting, 1982

Folder 21: President Search: Clemson Process, 1977, 1981

Folder 22: President Search: Form Letters, 1981

Folder 23: President Search: Dr. Charles B. Hanna, 1981, 1982

Folder 24: President Search: Dr. Lawrence B. Hester, 1981, 1982

Folder 25: President Search: Dr. Rodney Howell, 1981, 1982

Folder 26: President Search: Dr. Clarence Legerton, 1981-1982

Folder 27: President Search: Meetings and Agendas, 1981

Folder 28: President Search: Dr. Marcus Newberry, 1981, 1982

Folder 29: President Search: Dr. Harrison Peoples, 1981, 1982

Folder 30: President Search: Presidential Salary, 1982

Folder 31: President Search: Dr. Gerold B. Schiebler, 1981, 1982

Folder 32: President Search: Search Committee, 1981, 1982

Folder 33: President Search: Selection Process, 1977, 1981

Folder 34: President Search: Specifications, 1981

Folder 35: President Search: Dr. Jesse L. Steinfeld, 1981, 1982



Folder 36: Vice President for Academic Affairs, 1978-1982

**Resource Files Record Group**

**Planning**

- Folder 37: Planning Committee, 1976
- Folder 38: Planning Committee, 1976
- Folder 39: Planning Committee General, 1976
- Folder 40: Planning General, 1976
- Folder 41: Planning General, 1976

Box 16:

**Reports**

- Folder 1: Actions in Response to the Legislative Audit Council's Recommendations, 1979 (1 of 2)
- Folder 2: Actions in Response to the Legislative Audit Council's Recommendations, 1979 (2 of 2)
- Folder 3: Computer Utilization at MUSC, 1981
- Folder 4: President's Report, 1979
- Folder 5: President's Report, 1979
- Folder 6: Report: "Information Needs of Health Policy Makers", 1977
- Folder 7: Report on Optometric Education in South Carolina, 1977
- Folder 8: Report on University Clinics, Proposed Computerization of Clinic Records, and a Plan for Health Care for Person of Low Income, 1980
- Folder 9: Status Report: Medical University Hospital, 1981
- Folder 10: Student/Faculty Data Comparisons, 1975-1977

**South Carolina Commission on Higher Education**

- Folder 11: South Carolina Commission on Higher Education, 1978-1980
- Folder 12: South Carolina Commission on Higher Education, 1981

Box 17 (Legal Size):

- Folder 1: Capital Funding Budget and Control Board Package, 1975
- Folder 2: Response to the State Reorganization Commission's Report, 1979