



COLLECTION NAME	Medical College of the State of South Carolina. Office of the Dean. Records.
COLLECTION NUMBER	ARC 804
VOLUME	0.5 cf/ 8 volumes
DATES	1886-1947
PROCESSED BY	Bryton Sparling/SDH
RESTRICTIONS	None

#### HISTORICAL NOTE:

The Medical College of South Carolina was chartered in 1823 and became the nation's tenth medical school when it enrolled its first class in 1824. The college was owned and operated by the Medical Society of South Carolina. The head of the school was the dean, who later managed the other schools which operated under the umbrella of the Medical College. The dean was responsible for all matters pertaining to the curriculum, faculty, students, finances, and acted as the de-facto head of central administration until 1949 when the position of president was created. The office of the dean created records those pertaining to student and financial matters.

#### SCOPE AND CONTENT:

The Medical College of State of South Carolina, Office of the Dean's Records, 1886-1947, consists of 8 volumes arranged in two series: Financial Records and Student Records. The Financial Records series, 1935-1947, is arranged chronologically and includes the Medical College's Checkbook, October 30, 1935-March 31, 1936, with statements of stocks sold; the Building Fund Checkbook, January 20, 1939-December 17, 1947, which documents costs of wages, postage, and construction; the Medical College's Account Book, 1942-1943, which documents costs of operation, clinical salaries, distribution of salaries, power costs, and fixed charges; and the Kellogg Loan Fund checkbook, July 3, 1942 –April 1, 1944, which documents loans from the Kellogg Loan Fund.

The Student Records series, 1886-1946, consists of 4 volumes arranged chronologically. Included are the Dean's Account Book, kept by Jacob Ford Prioleau 1886-1889, which lists the name of the student, their tuition costs, diploma fees, and other fees for all years present at the Medical College; the Department of Medicine checkbook, February 3, 1913-October 22, 1914, which consists of receipts for student's tuition payments; the Medical College of the State of South Carolina Students' Account, 1932-1948, which

documents the name of the student, their tuition, microscope, contingent, incidental, library, and student activity fees for all years they were present at the Medical College' and a class roll book, 1945-1946, which includes the student's name, year, local and home addresses, and telephone number.

CITATION FORM: Medical College of the State of South Carolina. Office of the Dean. Records, ARC 804, Waring Historical Library, MUSC, Charleston, SC.

COLLECTION NOTE: This collection was reprocessed from 352 MSS SC and MSS 666.

SUBJECT HEADINGS:

Education, Medical -- history -- South Carolina.

Faculty, Medical -- South Carolina.

Schools, Medical -- history -- South Carolina.

Facility Design and Construction -- economics -- South Carolina.

Schools, Medical -- economics -- South Carolina.

Students, Medical -- South Carolina.

Medical College of the State of South Carolina -- history.

Medical University of South Carolina -- history.

Medical University of South Carolina -- organization & administration.

INVENTORY:

Series 1, Financial:

Volume 1: Medical College's Checkbook, October 30, 1935-March 31, 1936

Volume 2: Building Fund Checkbook, January 20, 1939-December 17, 1947

Volume 3: Medical College's Account Book, 1942-1943

Volume 4: Kellogg Loan Fund, July 3, 1942-April 1, 1944

Series 2, Student Accounts:

Volume 1: Registrar 1883-1891

Volume 2: Dean's Account Book 1886-1889

Volume 3: Registrar 1888-1911

Volume 4: Record of Examination 1899 [1896-1911], Medicine & Pharmacy

Volume 5: Ledger, 1900 (Student Account Book) [1899-1908]

Volume 6: Examination Record 1910-1916, Medicine & Pharmacy

Volume 7: Department of Medicine Checkbook February 1913-October 1914

Volume 8: MUSC Students' Account 1932-1948

Volume 9: Class Roll Book 1945-1946