MEDICA@MUSC Submission Guide

Contributing to the MUSC Institutional Repository in Digital Commons



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Updated October 2024.



About MEDICA@MUSC

MEDICA@MUSC Overview

MEDICA@MUSC, the Medical University of South Carolina (MUSC)'s Institutional Repository, was developed to collect, maintain and provide access to the scholarly works produced by MUSC. MEDICA@MUSC enables MUSC to return the fruits of its research to the local community, improves its visibility and standing in the academic enterprise, and enhances the quality of its scholarship.

MEDICA@MUSC, formerly known as MEDICA, is now powered by Digital Commons.

Digital Commons allows authors to track metrics of their contributions to the open access repository, including downloads of their work.

MUSC faculty, staff, and students can contribute a variety of scholarly and creative works including poster presentations, dissertations and theses, articles, book chapters, and more.



Before You Begin

What Can You Submit to MEDICA@MUSC?

- MUSC Theses and Dissertations
- MUSC Faculty Books or Book Chapters
- MUSC Faculty Journal Articles
- MUSC Faculty and Student Presentations
- MUSC Conference Papers

- MUSC Conference Presentations
- ELOTD/PPOTD Capstone Projects

All works must be authored by at least one MUSC student, faculty, or staff member during their time at MUSC.

If you or your department has creative or scholarly work (i.e., departmental newsletters, MUSC-based event program recording, etc.) that should be on this list and included in MEDICA@MUSC, email the MEDICA@MUSC administrator at medica@musc.edu to request a new collection.



Submission Checklist for All Submissions

For all submissions, before you begin, make sure to review the Submission Checklist and to have the items ready.

For All Submissions

□ Name(s) and email(s) of the author(s) of the work

- Complete title of the work
- Creation or publication date (if published)
- MEDICA@MUSC IR Submission Request and Consent PDF
- □ 3-10 keywords (recommended)
- Abstract (recommended)



Required information in red.

Additional Checklist Items By Collection



Additional Checklist Items By Collection, continued



Keep in Mind



Submission Process

Some steps may seem redundant, but MUSC must obtain author consent and data about each work should technical issues arise during the submission process.



Personal Email

Use your **personal email** (not MUSC email) during this process to track statistics and downloads of your work.



Multi-Authored Works

For a multi-authored work, **one person** (MUSC-affiliated) should be designated to complete the submission.



Access Embargoes

Indefinite access embargoes **cannot be arranged**. If you wish to set an embargo for your work, an access date must be set.



Visibility Restrictions

If you choose to **restrict the visibility** of your work to MUSC account holders only, it is a permanent restriction that cannot be controlled by an expiration date.



Waring Library Rights

Submission requests are approved by the Waring Historical Library. The Library retains the discretion to deny or remove content submitted to MEDICA@MUSC.



Theses and Dissertations Policy

For thesis and dissertation submissions, check with your college to make sure that you are adhering to formatting guidelines. Also, make sure that the copy of the dissertation or thesis that you submit contains the printed names of your committee members.

As of March 1, 2018, MUSC Libraries will be suspending most bindery services. Instead, students and departments that wish to have a print version of their material may work directly with our chosen vendor, <u>Houchen Bindery</u>. By going to their website, you can upload documents, choose the preferred binding, and have the copies sent directly to your chosen location. The service is faster, easier, and more satisfactory to the user.

As such, MUSC Libraries will no longer collect print copies of theses and dissertations. And while we are suspending most bindery services, if a student or department requires more specialized binding, we are still able to help. Please contact <u>Resource Management Services of MUSC</u> Libraries for more information.



MEDICA@MUSC IR Submission Request and Consent PDF

Depositing Single-Authored Works – Step 1 of 2

What is a Single-Authored Work?

A single-authored work is a work authored by one person. Single-authored works deposited into MEDICA@MUSC must be authored by one person who created and/or published the work during their tenure as a student, staff, or faculty member at MUSC.

Single-authored works can be deposited into all MEDICA@MUSC collections, but are most often contributed to:

- MUSC Theses and Dissertations
- ELOTD/PPOTD Capstones

How to Submit a Single-Authored Work: Step 1 of 2



Author/depositor downloads and completes the MEDICA@MUSC IR Submission Request and Consent PDF for the work.

MUSC
MEDICAL UNIVERSITY
of SOUTH CAROLINA

Waring Historical Library MUSC Libraries 175 Ashley Avenue MSC403 Charleston, SC 29425-4030

Tel (843) 792-2290 Fax (843) 792-7947

MEDICA@MUSC IR Submission Request and Consent

MEDICA@MUSC is the institutional repository of the Medical University of South Carolina. MEDICA@MUSC provides free and open access to the scholarly output of MUSC, and its faculty and students. The works that comprise the collections of MEDICA@MUSC include but are not limited to dissertations and theses written by MUSC students, faculty journal articles, manuscripts, pre-prints, book chapters, audio/video recordings, photographs, classroom resources, datasets, gray literature, presentations, posters, and MUSC University publications.

This form must be completed to include your electronic or print documents in MUSC's institutional repository, MEDICA@MUSC.

Section 1: Contact Information

First Name	tabitha	
Last Name	samuel	
Email Address	samuel@musc.edu	
Telephone	8437926749	
MUSC College and/or Department	Choose MUSC Affiliation	
Classification	Choose Cla	
Are you an author of the work that will be submitted?	Yes No	
Section 2: General D	ocument Information	

Test Submission Title

Title of Work



How to Submit a Single-Authored Work: Step 2 of 2



Author/depositor creates a Digital Commons account and uploads the work and MEDICA@MUSC IR Submission Request and Consent PDF to the appropriate collection.

Instructions for creating a Digital Commons account start on page 48.

Collection-specific (i.e. theses and dissertations) instructions start on page 56.





Download the MEDICA@MUSC IR Submission Request and Consent form and complete.

Enter your contact information into Section 1.



MEDICA@MUSC IR Submission Request and Consent

MEDICA@MUSC is the institutional repository of the Medical University of South Carolina. MEDICA@MUSC provides free and open access to the scholarly output of MUSC, and its faculty and students. The works that comprise the collections of MEDICA@MUSC include but are not limited to dissertations and theses written by MUSC students, faculty journal articles, manuscripts, pre-prints, book chapters, audio/video recordings, photographs, classroom resources, datasets, gray literature, presentations, posters, and MUSC University publications.

This form must be completed to include your electronic or print documents in MUSC's institutional repository, MEDICA@MUSC.

Section 1: Contact Information

First Name	Jane	
Last Name	Doe	
Email Address	jane.doe@gmail.co	m
Telephone	(843) 555-5555	
MUSC College and/or Department	College of Health Professions	×
Classification	Student	•
Are you an author of the work that will be submitted?	Yes No	



Step 1: MEDICA@MUSC IR Submission Request and Consent 17 – Section 2

Enter the information for the work you wish to include in this submission in Section 2. One scholarly work per submission request form.

If you are the author, include your name as it appears on the published work and your email address again in this section.

Single-authored works should not include coauthors. Mentors or committee members are not considered coauthors for the purpose of this form and the deposit itself.

Section 2: General D	ocument Information	
Title of Work	Title: Subtitle of the Work	
		_
Publication Date	8/8/24	
Document Type	MUSC Thesis/Dissertation	
Author's Name	Jane Doe	
Coauthor(s) List names separated by commas as they appear in the published work		
Author Email(s) List author/coauthor email address(es) separated by commas	jane.doe@gmail.com	



To improve the discoverability of the work, it is recommended that you include 3-10 keywords and an abstract.

For MUSC theses and dissertations, list the degree granted.

In the Comments field, you may leave a note for the MEDICA@MUSC administrator or any other descriptive information for the work.

Suggested Keywords and/or National Library of Medicine (NLM) Medical Subject Headings (MeSH) (Recommended)	South Carolina, COVID-19, telehealth, access to health care, rural populations, African Americans, women	
Abstract (Recommended)	Lorem ipsum dolor sit amet, consectetur eplos eklosi adipisifwcing elit, sed doio eiusmod tempor incididunt ut labore et dolore roipi magna aliqua. Ut enim adeop minim veeniam, quis nostruklad exercitation ullamico laboris nisi ut aliquip eux ea commodo consequatopo duis aute irure dolor in reprehenderit in tufpoy ilojsuir voluptate velit esse cillum dolore eu fugiat nulla eope parieratur. Excepteur sint occaecat cupidatat. Lorem ipsum dolor sit amet, consectetur eplos eklosi adipisifwcing elit, sed doio eiusmod tempor incididunt ut labore et dolore roipi magna aliqua. Ut enim adeop minim veeniam, quis nostruklad exercitation ullamico laboris nisi ut aliquip eux ea commodo consequatopo duis aute irure dolor in reprehenderit in tufpoy ilojsuir voluptate velit esse cillum dolore eu fugiat nulla eope parieratur. Excepteur sint occaecat cupidatat. Lorem ipsum dolor sit amet, consectetur eplos eklosi adipisifwcing elit, sed doio eiusmod tempor incididunt ut labore et dolore roipi magna aliqua. Ut enim adeop minim veeniam, quis nostruklad exercitation ullamico laboris nis ut aliquip eux ea commodo consequatopo duis aute irure dolor in reprehenderit in tufpoy ilojsuir voluptate velit esse cillum dolore eu fugiat nulla eope parieratur. Excepteur sint occaecat cupidatat. Lorem ipsum dolor sit amet, consectetur eplos eklosi adipisifwcing elit, sed doio eiusmod tempor incididunt ut labore et dolore roipi magna aliqua. Ut enim adeop minim veeniam, quis nostruklad exercitation ullamico laboris nisi ut aliquip eux ea commodo consequatopo duis aute irure dolor in reprehenderit in tufpoy ilojsuir voluptate velit esse cillum dolore eu fugiat nulla eope parieratur. Excepteur sint occaecat cupidatat.	
MEDICA@MUSC IR Subr	mission Request and Consent	2
Degree Granted For MUSC theses and dissertations only	Doctor of Health Administration (DHA)	
Comments		



Step 1: MEDICA@MUSC IR Submission Request and Consent ¹⁹ – Section 3

If you are submitting a journal article, include the information for the journal that your article appears in in Section 3.

Section 3: Journal Ar	ticle Submissions	
Journal Title		
Article Pages		
Volume Number Issue Number		
DOI		



Step 1: MEDICA@MUSC IR Submission Request and Consent ²⁰ – Section 4

If you are submitting a book or book chapter, include the information for this work in Section 4.

If you are submitting a book chapter, enter the book title in this section. The title of the chapter should be entered in the title field in Section 2.

Book Title Enter book title if different from document title entered in Section 2 (i.e., book chapter submissions)		
Publisher		
ISBN		
EDICA@MUSC IR Subr	nission Request and Consent	:



Step 1: MEDICA@MUSC IR Submission Request and Consent ²¹ – Section 5

In Section 5, indicate if you'd like to place restrictions (embargo and/or visibility restrictions) on access to the work. Read the directions carefully.

If choosing an embargo, select the date that your work should be made available. **Indefinite embargoes are not possible.**

Check the box if you would like to restrict visibility to MUSC NET ID holders. Visibility restrictions are **permanent** and cannot be lifted by a certain date.

After you have made your selections, you may submit your request.

Section 5: Embargo and Visibility Restrictions (Optional)

Embargo

You may choose to delay access to the work included in this submission in MEDICA@MUSC by way of an embargo. If you wish to place an embargo on your work, please indicate in the date field below, the end date that this restriction should be lifted. If an embargo end date is chosen, only the bibliographic record of your work will be visible until the embargo lapses. Please, note that your work will be accessible in MEDICA@MUSC without restriction (unless a visibility restriction is chosen) after the date you stipulate has passed.

Embargo End Date (MM/DD/YYYY)

08/08/2026

Visibility Restriction

You may opt to restrict the viewership of the work you contribute to the MUSC network (requiring an MUSC network ID and password) only. Visibility restrictions may also apply after an embargo period has ended.

For contributors who have chosen to embargo their work, please note that an embargo and visibility restrictions **do not apply concurrently** to your work. Visibility restrictions take effect only **after** the embargo period has ended.

Restrict visibility to MUSC Net ID users only?





Step 1: MEDICA@MUSC IR Submission Request and Consent ²² - Author Submission Agreement

In Author Submission Agreement section of the form, review the agreement.

If you agree to the Author Submission Agreement, enter your full name in the Electronic Signature field and then the date.

Save the form and include it with your upload to Digital Commons.

Proceed to instructions for completing "Step 2" of this process, which include creating a Digital Commons account and uploading the form and your work to the appropriate collection. If the submission is based upon work that has been sponsored or supported by an agency or organization other than the Medical University of South Carolina, I attest that I have fulfilled any right of review or other obligations required by such contract or agreement.

I understand that I retain all other rights in the Work, including without limitation, the right to copy and distribute the Work. The license granted to the Medical University of South Carolina by this agreement will in no way interfere with the rights of the author of the work.

Furthermore, I may revoke the license granted to the Medical University of South Carolina for the following reasons affecting the validity of the article content: unintentional mistakes, inclusion of sensitive data, article being redacted by the publisher, plagiarism or falsification of data. The license will be revoked upon written/electronic notification to the Waring Historical Library Digital Archivist stating the reason for the revocation. Upon receipt of the notice of the license revocation, the Waring Historical Library Digital Archivist will remove the article from the institutional repository. The revocation will be without sanction to me.

I also understand that pursuit to the objective of establishing the institutional repository as an effective resource to advance knowledge and to heighten the scholarly reputation of the Medical University of South Carolina, the Medical University of South Carolina Libraries reserve the right to make curatorial judgments regarding acceptance of submissions for the institutional repository. For example, but not by way of limitation, acceptance may be limited to articles that have been sufficiently developed as scholarly pieces appropriate for publication in a recognized journal and area of scholarship. Further, the Medical University of South Carolina Libraries reserve the right to remove articles for reasons including, but not limited to, institutional findings of plagiarism or falsification of data, or other forms of research misconduct. The Waring Historical Library Digital Archivist will make reasonable efforts to notify the author of such removal.

I hereby release and discharge the Medical University of South Carolina from any claims for liability which I may have resulting from the Medical University of South Carolina's reproduction, display, distribution of the Work.

I hereby warrant that I have read this agreement in its entirety and I fully understand the contents therein. I further warrant that I am of legal age and competent to contract in my own name as far as the above is concerned.

Jane Doe 08/08/2024
Electronic Signature Date

MUSC Medical University of South Carolina

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Submission Request Form

Depositing Multi-Authored Works – Step 1 of 4

What is a Multi-Authored Work?

A multi-authored work is a work authored by more than one person. Multi-authored works deposited into MEDICA@MUSC must have at least one author who created and/or published the work during their tenure as a student, staff, or faculty member at MUSC.

Multi-authored works can be deposited into all MEDICA@MUSC collections except:

- MUSC Theses and Dissertations
- ELOTD/PPOTD Capstones

How to a Submit Multi-Authored Works: Steps 1-2 of 4

Submitting your work to MEDICA@MUSC is a four-step process:





How to a Multi-Authored Submit Your Work: Steps 3-4 of 4





Step 1: Submission Request Form Section 1 – Contact Information

Visit the <u>MEDICA@MUSC</u> <u>Submission Request</u> page to submit a request to include your work in MEDICA@MUSC.

Access to the page requires an MUSC Net ID and password.

Enter your contact information into Section 1.

Last Name	
Classification	
	Classification



Step 1: Submission Request Form Section 2 – General Document Information

Enter the information for the work you wish to include in this submission in Section 2. One scholarly work per submission request form.

If you are the author, include your name as it appears on the published work and your email address again in this section.

Separate coauthors' names (if applicable) and emails by commas.

REQUIRED	REQUIRED	
Title	Publication Date mm/dd/yyyy	I
REQUIRED		
Document Type Choose Document Type		
REQUIRED: Enter name as it appears in the published wo	ĸ	
REQUIRED: Enter name as it appears in the published wor Author's name List names separated by commas as they appear in the pu	k blished work	
REQUIRED: Enter name as it appears in the published wor Author's name List names separated by commas as they appear in the pu Coauthor(s)	k blished work	
REQUIRED: Enter name as it appears in the published wor Author's name List names separated by commas as they appear in the pu Coauthor(s) REQUIRED: List author/coauthor email addresses separat	k blished work ed by commas	



Step 1: Submission Request Form Section 2 – General Document Information cont.

To improve the discoverability of
the work, it is recommended that
you include 3-10 keywords and
an abstract.

For MUSC theses and dissertations, list the degree granted.

In the Comments field, you may leave a note for the MEDICA@MUSC administrator or any other descriptive information for the work.

Keywords (RECOMMENDED)		
Abstract (RECOMMENDED)		
For MUSC theses and dissertations only		
Degree Granted		
Comments		



Step 1: Submission Request Form Section 3 – General Document Information

If you are submitting a journal article, include the information for the journal that your article appears in in Section 3.

SECTION 3: FOR JOURNAL AI	TICLE SUBMISSIONS	
Journal Title	Article Pages	
Volume Number	Issue Number	
DOI		



Step 1: Submission Request Form Section 4 – General Document Information

If you are submitting a book or book chapter, include the information for this work in Section 4.

If you are submitting a book chapter, enter the book title in this section. The title of the chapter should be entered in the title field in Section 2.

nter book title if different from doc	ment title entered in Section 2 (i.e. b	oook chapter submissions)	
Book Title			
Publisher			

Step 1: Submission Request Form Section 5 – General Document Information

In Section 5, indicate if you'd like to place restrictions (embargo and/or visibility restrictions) on access to the work. Read the directions carefully.

If choosing an embargo, select the date that your work should be made available. Indefinite embargoes are not possible.

Check the box if you would like to restrict visibility to MUSC NET ID holders. Visibility restrictions are **permanent** and cannot be lifted by a certain date.

SECTION 5: EMBARGO AND VISIBILITY RESTRICTIONS (OPTIONAL)

Embargo

You may choose to delay access to the work included in this submission by way of an embargo. If an access embargo is placed on the work, only the bibliographic record of your work will be visible in MEDICA@MUSC and it will not be possible to view or download the actual work (i.e., the PDF of the dissertation that you upload at the time of the submission) until the embargo lapses.

If you wish to place an embargo on the access to the work, **please indicate in the date** field below, the date that this restriction should be lifted and that the work will be available to the public. Please, note that the work will be accessible in MEDICA@MUSC without restriction (unless a visibility restriction is also chosen) upon the date you select.

Embargo End Date mm/dd/yyyy

SUBMIT REQUEST

Visibility Restriction

You may opt to restrict the viewership of the work you contribute to the MUSC network (requiring an MUSC network ID and password) only. Visibility restrictions may also apply after an embargo period has ended.

For contributors who have chosen to embargo their work, please note that an embargo and visibility restrictions **do not apply concurrently** to your work. Visibility restrictions take effect only **after** the embargo period has ended.

Check if requesting to restrict to MUSC NET ID users only

After you have made your selections, you may submit your request.



Step 1: Submission Request Form Submission

Once you have submitted the MEDICA@MUSC Submission Request form, you will receive confirmation with this message.

If you would like to start a new submission request, click the Start New Request button.

Home / MEDICA@MUSC Institutional Repository Collections / MEDICA@MUSC Submission Request Confirmation

Submission Request Successfully Submitted!

Thank you for your MEDICA@MUSC submission request! It has been successfully submitted. An email will be sent to samuel@musc.edu to confirm your request. The authors/coauthors listed in your request will receive an invitation to **CONFIRM** or **DECLINE** this submission request. All authors/coauthors listed in the request must complete the MEDICA@MUSC Author Submission Agreement form linked in their emailed invitation within **30 days** of this submission request to authorize consent of the deposition of the scholarly work into the library holdings of the Medical University of South Carolina and its distribution in MEDICA@MUSC in Digital Commons. Pending submission requests are cancelled after 30 days.

If and when all authors/coauthors listed in your request **CONFIRM** their authorization of this submission request, access to the signed MEDICA@MUSC IR Submission Request and Consent PDF will be sent to you and you will be able to proceed with the next steps as outlined in the Submitting Your Work to MEDICA@MUSC guide to upload the scholarly work to MEDICA@MUSC in Digital Commons.

If you have questions regarding this form, your submission, or MEDICA@MUSC, email medica@musc.edu.

START NEW REQUEST

MUSC Medical University of South Carolina

Step 1:Confirmation Emails – Submitter

Now that the submission request has been submitted, the submitter will receive an email confirming the receipt of the request.

The email also details next steps for authors/coauthors listed in the request.

If the submitter is also listed in the request as an author, they will receive a separate email invitation to confirm or decline the request with the Author Submission Agreement form.

Dear Tabitha Samuel,

Thank you for your submission request to MEDICA@MUSC. Your Submission ID is #17.

The authors/coauthors listed in your request will receive an invitation to CONFIRM or DECLINE this submission request. All authors/coauthors listed in the request must complete the MEDICA@MUSC Author Submission Agreement form linked in their emailed invitation within 30 days of this submission request to authorize consent of the deposition of the scholarly work into the library holdings of the Medical University of South Carolina and its distribution in MEDICA@MUSC in Digital Commons. Pending submission requests are cancelled after 30 days.

If and when all authors/coauthors listed in your request CONFIRM their authorization of this submission request, access to the signed MEDICA@MUSC IR Submission Request and Consent PDF will be sent to you and you will be able to proceed with the instructions to upload your work to MEDICA@MUSC in Digital Commons as outlined in Section 7: Uploading Your Submission to Digital Commons in the Submitting Your Work to MEDICA@MUSC guide. Access the guide by clicking or copying the following link into your browser: https://waring.library.musc.edu/digital-collections/medica-guide/medica_musc_submission_guide.pdf.

If you have any questions, contact The Waring Historical Library Digital Archives at medica@musc.edu.

Sincerely,

The Waring Historical Library Digital Archives



MEDICA@MUSC Submission Request Confirmation

Depositing Multi-Authored Works – Step 2 of 4

Step 2: Invitation to Author Submission Agreement

Each author/coauthor listed in the request will receive an invitation to complete the MEDICA@MUSC Author Submission agreement.

The subject of the emailed invitation will be Author Submission Agreement for MEDICA@MUSC.

Each author/coauthor is required to complete this form within 30 days of the request.

If the submitter is listed as an author, they will also receive this email and must complete the MEDICA@MUSC Author Submission Agreement.

Greetings,

The following submission request has been submitted to MEDICA@MUSC.

Submitter First Name: Tabitha Submitter Last Name: Samuel E-Mail: <u>samuel@musc.edu</u> Telephone: 8437926749 MUSC Affiliation: Choose MUSC Affiliation Classification: Choose Classification Title: Test Submission Title 3 Publication Date: 2022-07-01 Document Type: Thesis/Dissertation Authors Name: Tabitha Samuel Authors E-mails: <u>samuel@musc.edu</u> Restrict to MUSC NET ID users only?: No

For this submission to be successfully accepted, you must complete the MEDICA@MUSC Author Submission Agreement within 30 days of receiving this email.

To confirm or decline this submission, click or open this link <u>https://waring.library.musc.edu/digital-collections/submission-agreement.php?key=VcoP2zAM8GwdShwfqNbrPKHU</u> in a browser.

If you have any questions, contact The Waring Historical Library Digital Archives at medica@musc.edu.

Sincerely,

The Waring Historical Library Digital Archives
Step 2: Review Instructions and Request Details

The Author Submission Agreement for MEDICA@MUSC email will contain a link to the MEDICA@MUSC Author Submission Agreement page.

The MEDICA@MUSC Author Submission Agreement page gives instructions for the form and a list of details the submitter entered on the request form.

Carefully review the instructions and the submission request details before proceeding to the next section of your agreement. Home / MEDICA@MUSC Institutional Repository Collections / MEDICA@MUSC Author Submission Agreement

MEDICA@MUSC Author Submission Agreement

INSTRUCTIONS

The details below were received from a MEDICA@MUSC Submission Request to include your work in MEDICA@MUSC in Digital Commons. Notice of this request has been emailed to all authors/coauthors listed below. All authors/coauthors listed in the request must complete this form to **CONFIRM** or **DECLINE** their authorization of the retention and distribution of this work by the Medical University of South Carolina. If and when all authors/coauthors **CONFIRM** their authorization using this form, access to the signed MEDICA@MUSC IR Submission Request and Consent PDF will be provided.

This form must be completed within **30 days** of the receipt of the submission request. If all authors/coauthors listed in this submission request have not completed this form within 30 days, the request will be cancelled.

MEDICA@MUSC SUBMISSION REQUEST DETAILS

Submitter First Name	Tabitha
Submitter Last Name	Samuel
E-Mail	samuel@musc.edu
Telephone	8437926749
MUSC Affiliation	Choose MUSC Affiliation
Classification	Choose Cla
Title	Test Submission Title 2
Publication Date	2022-07-01
Document Type	Thesis/Dissertation
Authors Name	Tabitha Samuel
Authors E-mails	samuel@musc.edu
Embargo End Date	None Set
Restrict to MUSC NET ID users only?	No

MUSC Medical University of South Carolina

Step 2: Author Consent – Confirmation

Authors have the option to confirm or decline the submission request and Rights Statement.

Be sure to read the Rights Statement carefully.

Authors are not signing over copyright to the Waring or MUSC, but simply agreeing to give MUSC the right to retain, reproduce, and distribute their work.

AUTHOR CONSENT

Rights Statement

I hereby grant to the Medical University of South Carolina in perpetuity, a non-exclusive right and license without charge to retain, reproduce and distribute the deposited work (the Work) in whole or in part, in and from its electronic format. This agreement does not represent a transfer of copyright to the Medical University of South Carolina.

I represent and warrant to the Medical University of South Carolina that the Work is my original work. I also represent that the Work does not, to the best of my knowledge, infringe or violate any rights of others.

I further represent and warrant that I have obtained all necessary rights to permit the Medical University of South Carolina to reproduce and distribute the Work.

- Select to CONFIRM your consent to the Rights Statement above and your approval of this submission.
- Select to DECLINE your consent to the Rights Statement above and your approval of this submission. By declining, your work will not be deposited into MEDICA@MUSC or become part of the library holdings at the Medical University of South Carolina.

By typing your name below, you are confirming that the details entered in the submission request and this form are correct.

Electronic Signature (Enter Full Name) Tabitha Samuel

SUBMIT AGREEMENT

If you have questions regarding this form, your submission, or MEDICA, email medica@musc.edu.



Step 2: Author Consent – Declination

By declining the request and approval of the Rights Statement, your work will not be deposited into the library holdings of MUSC or MEDICA@MUSC.

AUTHOR CONSENT

Rights Statement

I hereby grant to the Medical University of South Carolina in perpetuity, a non-exclusive right and license without charge to retain, reproduce and distribute the deposited work (the Work) in whole or in part, in and from its electronic format. This agreement does not represent a transfer of copyright to the Medical University of South Carolina.

I represent and warrant to the Medical University of South Carolina that the Work is my original work. I also represent that the Work does not, to the best of my knowledge, infringe or violate any rights of others.

I further represent and warrant that I have obtained all necessary rights to permit the Medical University of South Carolina to reproduce and distribute the Work.

 \bigcirc Select to CONFIRM your consent to the Rights Statement above and your approval of this submission.

• Select to DECLINE your consent to the Rights Statement above and your approval of this submission. By declining, your work will not be deposited into MEDICA@MUSC or become part of the library holdings at the Medical University of South Carolina.

By typing your name below, you are confirming that the details entered in the submission request and this form are correct.

Electronic Signature (Enter Full Name) Tabitha Samuel

SUBMIT AGREEMENT

If you have questions regarding this form, your submission, or MEDICA, email medica@musc.edu.



Request Successfully Submitted

Once the author has electronically signed and submitted the Author Submission Agreement, they will receive this message.

If an author has declined the Author Submission Agreement, the submitter will receive a message concerning the denial of the request. Home / MEDICA@MUSC Institutional Repository Collections / MEDICA@MUSC Author Submission Agreement Confirmation

Author Consent Successfully Submitted!

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Depositing Multi-Authored Works – Step 3 of 4

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	Comments Article written by researcher from Division of Endocrinology, Diabetes, and Medical Genetics and Department of Medicine, Medical University of South Carolina, and the Ralph H. Johnson Department of Veterans Affairs Medical Center. Published in the Journal of Clinical Investigation, February 2005, volume 111, number 4, pages 438-441. Includes references and color diagram. Related article appears on page 479 of same volume. Recommended Citation	
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	the basal metabolic rate, which accounts for the greatest portion of overall energy expenditure, can vary almost twofold among individuals. Classically, three major biochemical systems are believed to contribute to basal thermogenesis: fullic cycles, Na+/K+ATPase activity, and mitochondrial proton leak. The latter is the most important quantitative contributor and can explain up to 50% of the basal metabolic rate (1). The molecular basis of mitochondrial proton leak is unclear, despite its importance in the understanding of energy balance and its potential as a therapeutic target for obesity treatment. The article by Hesselink and colleagues in this issue of the JCI (2) addresses whether uncoupling protein 3 contributes to mitochondrial proton leak in human skeletal muscle.	
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	Article written by researcher from Division of Endocrinology, Diabetes, and Medical Genetics and Department of Medicine, Medical University of South Carolina, and the Ralph H. Johnson Department of Veterans Affairs Medical Center. Published in the Journal of Clinical Investigation, February 2005, volume 111, number 4, pages 438-441. Includes references and color diagram. Related article appears on page 479 of same volume.	
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SUBMISSION FORM FOR ENTRY-LEVEL OCCUPATIONAL THERAPY DOCTORATE - DOCTORAL CAPSTONE SYMPOSIUM

Submission Agreement

Follow the instructions below to submit to Entry-Level Occupational Therapy Doctorate - Doctoral Capstone Symposium. You will be notified shortly regarding the suitability of your submission for the repository.

Before submitting, please read all relevant policies and/or submission guidelines.

The submission process consists of the following steps:

1. Complete a MEDICA@MUSC Submission Request for the Work.

- Once all authors (if applicable) have approved the request and signed the MEDICA@MUSC Author Submission Agreement electronically, download the MEDICA@MUSC IR Submission Request and Consent PDF.
- 3. Read and accept the Submission Agreement below.
- 4. Provide information about yourself and any co-authors
- 5. Upload your electronic file, if any, and associated files

Before you begin, please be sure you have the following items:

- The submission's title
- The abstract (up to 250 words)
- A list of keywords (10 maximum)
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 The electronic format of your file, or hyperlink to your file, if any
- Submission Agreement for Entry-Level Occupational Therapy Doctorate -Doctoral Capstone Symposium

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ELOTD/PPOTD Capstones: Submission Agreement, part 2

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ELOTD/PPOTD Capstones: Next Steps

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Once your work is approved, it can be accessed in the **ELOTD Capstones collection**.

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